

# ST. ANNE'S

COLLEGE OF ENGINEERING AND TECHNOLOGY  
(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)

(An ISO 9001 : 2015 Certified Institution)

Anguchettypalayam, Panruti – 607 106.



## STUDENT HAND BOOK (JULY - DEC 2018)

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## PERSONAL INFORMATION

**Name** : .....

**Register No.** : .....

**Course** : .....

**Branch** : .....

**Year** : .....

**Address** : .....

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.....  
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.....

**Phone No** : (Cell) ..... (Land Line) : .....

**Email ID** : .....

**Blood group** : .....



**ST. ANNE**  
**OUR COLLEGE PATRON**

### COLLEGE ANTHEM

He's still working on me,  
To make me what I ought to be  
It took him just a week to make the moon and stars,  
The Sun and the Earth and Jupiter and Mars  
How loving and patient He must be  
He's still working on me

There really ought to be a sign Upon my heart  
Don't judge me yet,  
There's an unfinished part  
But, I'll be perfect just according to His plan  
Fashioned by the Master's loving hands

In the mirror of His word,  
Reflections that I see,  
Makes me wonder why  
He never gave upon me  
He loves me as I am,  
And helps me when I pray,  
Remember He's the Potter, I 'm the clay

### COLLEGE PRAYER

Loving God, Through St Annes CET, we walk with you.  
Grant us the grace to find your light within us.  
We stand before you –  
the past, present and future of St Annes CET.  
Teach us goodness – to embrace diversity.  
Teach us discipline –  
that we may walk in your love.  
Teach us knowledge – to live and to learn.  
Blessed St. Anne, Patron of St Annes CET,  
guide us that we may follow your example –  
to choose love over hate,  
good over evil,  
excellence over mediocrity.  
Lord – watch over us and be with us.  
on our crusade to deepen our faith. Amen

## **EDUCATIONAL GOAL OF THE SISTERS OF ST. ANNE, TIRUCHIRAPALLI**

The Sisters of the Congregation of **St. Anne of Tiruchirapalli**, in their educational apostolate, strive for human liberation at all levels among those entrusted to their care. Called to serve in simplicity among the poor, the Sisters in all their educational institutions pay special attention to the downtrodden and the marginalized, and help them to grow in knowledge and awareness.

It is our earnest endeavour to inculcate among our students and teachers a spirit of love for God and neighbour. Christian values are their strength to achieve this.

We also the signs of the times and educate our students in social awareness, brotherhood, justice and freedom of the individual, so will enshrined in the constitutions of our country.

With the help of awareness movements and other such innovative exercises, we advocate in them a sense of fellowship and Christian charity and at the same time train them to be the leaders of a better future.

## **THE COLLEGE PROFILE**

Reading the signs of the times, the congregation of the sisters of St. Anne, Tiruchirapalli has vowed to place the thrust on opting for the poor. It has been working for the cause of education and the upliftment of the poor and down trodden. After a thorough study, reflection, prayer and discernment, we have proposed to extend our mission through job oriented training programme, in the name and style of St. Anne's College of Engineering and Technology, chiefly focusing on the option for the poor and established the same in the academic year 2009- 2010.

Our aim is to give hope and dignity through education by which character is formed, strength of mind is increased, intellect is expanded and also by which one can stand on one's feet. We train the youth to see the good in every human being and to take the best out of each individual, to inculcate a sense of values in every student and to help every person to promote justice, peace and love in society.

St. Anne's College of Engineering and Technology is approved by AICTE, New Delhi and affiliated to Anna University, Tiruchirapalli. It is situated at Anguchettyalayam, near Panruti. The surrounding will provide opportunities for our students both for training and employment. Supporting facilities available here, which give excellent opportunities for students to learn and get employed. Our students can reap the benefits from this Institute with proper coordination. Annai Velankanni polytechnic College which is situated at Anguchettyalayam has also got a rapid growth in the last six years under the management of the sisters of St. Anne, Tiruchirapalli.

## THE COAT OF ARMS



### **CREATE - ILLUMINATE - INSPIRE**

Icons of engineering wonder and ingenuity, God is the supreme of all creations. The Sun suggests energy as well as the continual enlightenment and opportunity that come as a result of exploration, problem solving and discovery through application of engineering disciplines. The shaking hands suggest that everyone have the choice to inspire others to find *their* voice. Inspire means to breathe life into another. As we recognize, respect and create ways for others to give voice to *all four parts of their nature*--physically, mentally, emotionally/socially, spiritually-latent human genius, creativity, passion, talent and motivation are unleashed.

## **QUALITY POLICY**

St. Anne's College of Engineering and Technology Committed to imparting quality education and training to the students, permissive them to shine in the fields of Engineering in a disciplined environment to reconstruct the Institution into a Centre of Excellence in Engineering Studies.

## **VISION**

**To build a Holistic Society** which is based on cultural values and justice through our institution for coming out of the self centered life to other centered lives.

## **MISSION**

- To provide quality engineering education for the rural students in and around the nation and to produce world class engineers.
- To stimulate the students skill for improving their soft skills and technical knowledge according to the trends and needs of the industries.
- To provide healthy education through which character is formed, strength of mind is increased, intellect is **expanded and through which one can stand on one's feet**.
- To provide good infrastructure, consistent technical and professional enrichment of staff by creating continuous improvement in teaching process for the betterment of the students who come from the illiterate , marginalized and downtrodden families.

## **Academic Programs**

The College offers four Bachelors Degree programs:

- |      |  |
|------|--|
| B.E. | - <b>Computer science and Engineering</b>            |
| B.E. | - <b>Electrical &amp; Electronics Engineering</b>    |
| B.E. | - <b>Electronics &amp; Communication Engineering</b> |
| B.E. | - <b>Mechanical Engineering</b>                      |

## COLLEGE RULES

### I. COLLEGE RULES AND GUIDELINES

1. Students are strictly advised to follow the rules and regulations of the college
2. Students who have a minimum of 85% attendance in every subject are eligible to appear for Semester Examinations.
3. Attendance will be marked at the beginning of every period. A student who is not in the class when the attendance is taken shall be marked absent.
4. Students absent for any one period in a session (excepting the first of the FN session) will be marked absent for that session (Forenoon or Afternoon).
5. If a student wants to avail leave he/ she should submit the leave form in the prescribed format and get it approved by faculty advisor, HOD and the Principal well in advance.
6. In case of absence due to unforeseen circumstances and illness, leave letters can be submitted through **messengers or on the day of the student's return to the college. Otherwise leave will not be sanctioned.**
7. The name of the student who is absent for 3 days continuously without prior approval of leave will be removed from the nominal roll.
8. Only students who earn 90% of attendance shall be eligible for scholarships.
9. At the stroke of the first bell, students should occupy their seats in the class and get ready for their lectures.
10. Students entering the college after the assembly will present themselves to the Class Advisor / HOD and then sign in the late Register.
11. Disciplinary action will be taken for the students who are coming late for more than two times. A disciplinary committee will inspect the students everyday regarding late attendance , dress code etc.
12. No student shall be allowed to leave the class room, without the permission of the staff. Students should avoid walking on the corridors and college campus during working hours.
13. Students are expected to walk silently and in an orderly manner while moving from one room to another.

## COMMITTEES FOR THE ACADEMIC YEAR 2018-2019

### **1. ACADEMIC PLANNING COMMITTEE**

Rev. Sr. Dr. Yesu Thangam	- Secretary
Dr. R. Arokiadass	- Principal
Sr. S. Anita	- Vice Principal
Mr. A. Richard Pravin	- HOD/EEE
Mr. S. Balabaskar	- HOD/ECE
Dr. A. John Peter	- HOD/S&H
Mr. D. Ommurugadhasan	- HOD/ MECH
Sr. A. Punitha Jilt	- HOD/CSE

### **2. ACADEMIC MONITERING COMMITTEE**

Dr. R. Arokiadass, Prof./Principal	- Co-ordinator
Sr. S. Anita, Asso.Prof./VP	- Member
Dr. A. John Peter, Prof./ HOD/ S&H	- Member
Mr. D. Ommurugadhasan, Prof./HOD/MECH	- Member
Sr. A. Punitha Jilt, AP/ HOD/CSE	- Member

### **3. STUDENTS WELFARE AND DICIPLINE COMMITTEE**

Sr. S. Anita, Asso.Prof./VP	- Co-ordinator
Mr. A. Thomas Aravamutham, PD.	- Member
Mrs. S. Ramya, Asso.Prof./S&H	- Member
Mr. S. Manavalan, Asso.Prof./S&H	- Member
Mr. R. Sasikumar, AP/MECH	- Member
Mr. J. Ramesh, AP/EEE	- Member
Mr. R. Radha Krishnan, AP/ECE	- Member
Dr. G. Gurumoorthy, Asso.Prof./S&H	- Member
Ms. S.K. Suriya, AP/ECE	- Member
Mr. V. Balaji, AP/EEE	- Member

### **4. RESEARCH AND DEVELOPMENT COMMITTEE**

Sr. S. Anita, Asso.Prof./VP	- Co-ordinator
Mrs. D. Pauline Freeda, Asso.Prof./CSE	- Member
Dr. A. John Peter, Prof./HOD/ S&H	- Member
Mr. S. Balabaskar, Asso.Prof./ECE	- Member
Mr. K. Sriram, AP/EEE	- Member
Mr. K. Saravanan, Asso.Prof./MECH	- Member

### **5. TRAINING AND PLACEMENT CELL**

Mr. V.C. Eugin Martinraj, Asso.Prof./EEE	- Co-ordinator
Mr. S. Jerald Nirmal Kumar, Asso.Prof./CSE	- Member
Sr. A. Annai Theresa, AP./EEE	- Member
Mr. T. Illangovan, AP./MECH	- Member
Dr. G. Gurumoorthy, Asso.Prof./S&H	- Member
Mr. R. Radha Krishnan, AP/ECE	- Member
Dr. S. Bharathi, Asso.Prof./S&H	- Member
Ms. G. Kanimozhi, AP/ECE	- Member

### **6. ISTE FACULTY CHAPTER**

Sr. A. Annai Theresa, AP/EEE	- Co-ordinator
Dr. A. Azhagappan, Prof./S&H	- Member
Mr. V. Balaji, AP/EEE	- Member
Mrs. B. Mary Amala Jenni, AP/ECE	- Member
Mr. R. Jayakumar, AP/MECH	- Member
Ms. V. Varalakshmi, AP/CSE	- Member



## **7. ALUMNI ASSOCIATION**

Mr. D. Ommurugadhasan, Prof./HOD/MECH	- Co-ordinator
Mr. V.C. Eugin Martin Raj, Asso.Prof./EEE	- Member
Mrs. D. Uma Maheshwari, Asso.Prof./ECE	- Member
Dr. A. Azhagappan, Asso.Prof./S&H	- Member
Mr. P. Murugan, AP/MECH	- Member
Mr. S. Manavalan, Asso.Prof./CSE	- Member

## **8. AICTE CELL**

Mr. A. Richard Pravin, Asso.Prof./HOD/ EEE	- Co-ordinator
Sr. A. Punitha Jilt, AP/ HOD/CSE	- Member
Mr. A. Domnic Savio, S.O.	- Member
Mr. P. Joseph Antony Raj, S.A/Admin.	- Member

## **9. NSS & RRC ACTIVITIES**

Mr. X. Martin Lourdu Raj, AP/CSE	- Co-ordinator
Mr. R. Viswalingam, AP/S&H	- Member
Mr. J. Ramesh, AP/EEE	- Member
Mr. S. Durairaj,,AP/ECE	- Member
Ms. M. Premalatha, AP/EEE	- Member
Sr. A. Josephine Mary, AP/MECH	- Member
Mrs. J. Joaquine Arokiamary, Lect/S&H	- Member

## **10. CANTEEN COMMITTEE**

Sr. A. Rose Mary, A.O.	- Co-ordinator
Mr. J. Ramesh, AP/EEE	- Member
Mr. K. Saravanan, Asso.Prof./MECH	- Member
Mrs. S. Ramya, Asso.Prof./S&H	- Member
Mr. R. Viswalingam, AP/S&H	- Member
Mr. V.Venkatesan, AP/ECE	- Member
Mr. A. Sundara Pandiyan, AP/EEE	- Member
Sr. D. Selvarani, System Admin/CSE	- Member

## **11. SPORTS AND GAMES**

Mr. A. Thomas Aravamutham, PD.	- Co-ordinator
Mrs. S. Ramya, Asso.Prof./S&H	- Member
Mr. K. Saravanan, Asso.Prof./MECH	- Member
Mr. S. Raja Rajan, AP/CSE	- Member
Mr. V. Balaji, AP/EEE	- Member
Dr. G. Gurumoorthy, Asso.Prof./S&H	- Member
Mr. S. Durairaj, AP/ECE	- Member
Mr. J. Arul Martinal, AP/EEE	- Member

## **12. EXAM CELL**

Sr. A. Josephine Mary, AP/MECH	- Co-ordinator
Mr. S. Raja Rajan, AP/CSE	- Member
Sr. A. Rose Mary, A.O	- Member
Mr. N. Syed Mubarak, Asso.Prof./S&H	- Member
Mr. A. Sundara Pandiyan, AP/EEE	- Member
Mr. V. Venkatesan, AP/ECE	- Member
Mr. S .Ashok, Lab Asst./CSE	- Member

### **13. ADMISSION COMMITTEE**

Dr. R .Arokiadass, Prof./Principal	- Co-ordinator
Sr. S. Anita, Asso.Prof./VP	- Member
Mr. K. Shanmuga Elango, Asso.Prof./MECH	- Member
Mrs. S. Lese, Asso.Prof./EEE	- Member
Mr. A. Hari Krishnan, Asso.Prof./S&H	- Member
Mr. P. Murugan, AP/MECH	- Member
Mr. V.C. Eugin Martin Raj, Asso.Prof./EEE	- Member
Mrs. S. Bharathi, Asso.Prof./S&H	- Member
Mr. R. Radha Krishnan, AP/ECE	- Member
Mr. S. Jerald Nirmal Kumar, Asso.Prof./CSE	- Member
Ms. S. Devika, AP/ECE	- Member
Mrs. J. Joaquine Arokiamary, Lect/S&H	- Member
Mr. A. Domnic Savio, S.O.	- Member

### **14. PRINTING AND MEDIA ADVERTAISEMENT**

Sr. S. Anita, Asso.Prof./VP	- Co-ordinator
Mr. N. Syed Mubarak Asso.Prof./S&H	- Member
Mr. X. Martin Lourdu Raj, AP/CSE	- Member
Mr. V. Venkatesan, AP/ECE	- Member
Mr. T. Illangovan, AP/MECH	- Member
Mrs. B. Akila, Stenographer.	- Member
Mr. S. Ashok, Lab Asst./CSE	- Member
Mr. A. Arockiya Raj, Lab.Asst./S&H	- Member

### **15. ANTI RAGGING COMMITTEE**

Mrs. D. Uma Maheshwari, Asso.Prof./ECE	- Co-ordinator
Dr. A. John Peter, Prof./S&H	- Member
Mr. A. Azhagappan, Prof./S&H	- Member
Ms. S. Devika, AP/ECE	- Member
Mrs. S. Ramya, Asso.Prof.S&H	- Member
Mr. K. Shanmuga Ilango, Asso.Prof./MECH	- Member
Mr. K. Saravanan, Asso.Prof./MECH	- Member
Mr. K. Sriram, AP/EEE	- Member
Mrs. K. Poornambigai, AP/CSE	- Member

### **16. WOMENS GRIEVANCE COMMITTEE**

Mrs. Annie John, Asso.Prof./MECH	- Co-ordinator
Mrs. K. Poornambigai, AP/CSE	- Member
Mrs. B. Mary Amala Jenni, AP/ECE	- Member
Mrs. S. Ramya, Asso.Prof./S&H	- Member
Sr. A. Josephine Mary, AP/MECH	- Member
Ms. M. Premalatha, AP/EEE	- Member
Ms. S.K. Suriya, AP/ECE	- Member
Sr. D .Selvarani, System Admin/CSE	- Member
Mrs. J. Joaquine Arokiamary, Lect/S&H	- Member

### **17. WEB COMMITTEE**

Sr. D. Selvarani, System Admin./CSE	- Co-ordinator
Mr. S. Balabaskar, Asso.Prof./ECE	- Member
Mrs. Annie John, Asso.Prof./MECH	- Member
Mr. A. Sundara Pandiyan AP/EEE	- Member
Mr. J. Arul Martinal, AP/EEE	- Member
Ms. V. Varalakshmi, AP/CSE	- Member
Dr. G. Gurumoorthy, Asso.Prof./S&H	- Member
Mr. S. Ashok, Lab Asst./CSE	- Member

**18. QUALITY IMPROVEMENT CELL**

Mr. K. Saravanan, Asso.Prof./MECH	- Co-ordinator
Dr. A. John Peter, Prof./ HOD/ S&H	- Member
Mrs. D. Uma Maheshwari, Asso.Prof./ECE	- Member
Mr. S. Manavalan, Asso.Prof./CSE	- Member
Mr. A. Sundara Pandiyan, AP/EEE	- Member
Mr. C. Chakrapani, Librarian/Library	- Member

**19. TIME TABLE COMMITTEE**

Mr. K. Sriram, AP/EEE	- Co-ordinator
Mrs. D. Uma Maheshwari, Asso.Prof./ECE	- Member
Mr. P. Murugan, AP/MECH	- Member
Mrs. K. Poornambigai, AP/CSE	- Member
Ms. S. Devika, AP/ECE	- Member
Dr. A. Azhagappan, P rof./S&H	- Member

**20. LITERARY ASSOCIATION**

Sr. A. Punitha Jilt, AP/HOD/ CSE	- Co-ordinator
Mr. A. Hari Krishnan, Asso.Prof./S&H	- Member
Dr. A. John peter, Prof./S&H	- Member
Mrs. S. Barathi, Asso.Prof./S&H	- Member
Mrs. S. Lese, Asso.Prof./EEE	- Member
Mr. A. Thomas Aravamutham, PD.	- Member
Mr. R. Jayakumar, AP/MECH	- Member
Mrs. J. Joaquine Arokiamary, lect/S&H	- Member
Ms. G. Kanimozhi, AP/ECE	- Member

**21. RECREATION CLUB**

Mr. S. Manavalan, Asso.Prof./CSE	- Co-ordinator
Mr. A. Domnic Savio, S.O.	- Member
Sr. A. Annai Theresa, AP/EEE	- Member
Mr. A. Sundara Pandiyan, AP/EEE	- Member
Mr. T. Illangovan, AP/MECH	- Member
Mr. S. Durairaj,,AP/ECE	- Member
Mr. R. Viswalingam, AP/S&H	- Member
Mr. S. Ashok, Lab.Asst./CSE	- Member
Mr. A. Arockiya Raj, Lab.Asst./S&H	- Member

**22. CULTURAL CLUB**

Sr. S. Anita, Asso.Prof./VP	- Co-ordinator
Dr. A. Azhagappan .Prof./S&H	- Member
Mrs. B. Mary Amala Jenni, AP/ECE	- Member
Mr. R. Sasikumar, AP/MECH	- Member
Mr. X. Martin Lourdu Raj, AP/CSE	- Member
Mr. J. Arul Martinal, AP/EEE	- Member
Sr. D. Selvarani, System Admin/CSE	- Member
Mrs. J. Joaquine Arokiamary, Lect/S&H	- Member

**23. NEWS LETTER COMMITTEE**

Mrs. S. Lese, Asso.Prof./EEE	- Co-ordinator
Ms. S. Devika, AP/ECE	- Member
Dr. A. Azhagappan , Prof./S&H	- Member
Mrs. Annie John, Asso.Prof./MECH	- Member
Mr. A. Sundara Pandiyan, AP/EEE	- Member
Ms. V. Varalakshmi, AP/CSE	- Member
Mr. S. Ashok, Lab.Asst./CSE	- Member
Ms. G. Kanimozhi, AP/ECE	- Member

**ACADEMIC SCHEDULE-2018 [ODD SEMESTER]**

<b>DATE</b>	<b>DAY</b>	<b>MONTH : JULY</b>	<b>NO OF WORKING DAYS</b>	<b>REMARKS</b>
1	SUN			
2	MON	COLLEGE REOPEN		
3	TUE			
4	WED			
5	THU			
6	FRI			
7	SAT			
8	SUN	HOLIDAY		
9	MON			
10	TUE			
11	WED			
12	THU			
13	FRI			
14	SAT	HOLIDAY		
15	SUN	HOLIDAY		
16	MON			
17	TUE	ST.ANNES FEAST NOVENA STARTS		
18	WED	UNIT – I COMPLETION		
19	THU	CCM-I (CSE, EEE)		
20	FRI	CCM-I (ECE, MECH)		
21	SAT			
22	SUN	HOLIDAY		
23	MON	CIA I (UNIT – I) STARTS		
24	TUE			
25	WED			
26	THU	ST.ANNES FEAST		
27	FRI			
28	SAT	HOLIDAY		
29	SUN	HOLIDAY		
30	MON			
31	TUE	CIA I (UNIT – I) ENDS		

DATE	DAY	MONTH : AUGUST	NO OF WORKING DAYS	REMARKS
1	WED			
2	THU			
3	FRI	UNIT – II COMPLETION		
4	SAT			
5	SUN	HOLIDAY		
6	MON	CCM-II (CSE, EEE)		
7	TUE	CCM-II (ECE, MECH)		
8	WED			
9	THU			
10	FRI	QUESTION PAPER SUBMISSION (UNIT-II)		
11	SAT	HOLIDAY		
12	SUN	HOLIDAY		
13	MON	CIA I (UNIT – II) STARTS		
14	TUE			
15	WED	INDEPENDENCE DAY		
16	THU	LOG BOOK & MASTER ATTENDANCE SUBMISSION		
17	FRI			
18	SAT			
19	SUN	HOLIDAY		
20	MON	CIA I (UNIT – II) ENDS		
21	TUE	UNIT – III COMPLETION		
22	WED	BAKRID		
23	THU	PTM – I ,CCM-II (CSE, EEE),		
24	FRI	PTM – I, CCM-II (ECE, MECH)		
25	SAT	5 <sup>TH</sup> GRADUATION DAY		
26	SUN	HOLIDAY		
27	MON			
28	TUE			
29	WED	QUESTION PAPER SUBMISSION (UNIT-III)		
30	THU	CIA II (UNIT – III) STARTS		
31	FRI			

DATE	DAY	MONTH : SEPTEMBER	NO OF WORKING DAYS	REMARKS
1	SAT	LOG BOOK, MASTER ATTENDANCE & COUNSELLING RECORD SUBMISSION		
2	SUN	HOLIDAY		
3	MON			
4	TUE			
5	WED	TEACHER'S DAY/ CIA II (UNIT – III) ENDS		
6	THU			
7	FRI	UNIT – IV COMPLETION		
8	SAT	HOLIDAY		
9	SUN	HOLIDAY		
10	MON	CCM-III (CSE,EEE)		
11	TUE	CCM-III (ECE,MECH)		
12	WED	QUESTION PAPER SUBMISSION (UNIT-IV)		
13	THU	VINAYAGAR CHATURTHI		
14	FRI	CIA II (UNIT – IV) STARTS		
15	SAT			
16	SUN	HOLIDAY		
17	MON	PTM –II, LOG BOOK & MASTER ATTENDANCE SUBMISSION		
18	TUE	PTM -II		
19	WED			
20	THU	CIA II (UNIT – IV) ENDS		
21	FRI	MOHARAM		
22	SAT	HOLIDAY		
23	SUN	HOLIDAY		
24	MON			
25	TUE			
26	WED			
27	THU	UNIT – V COMPLETION		
28	FRI	CCM-IV (CSE,EEE)		
29	SAT	CCM-IV (ECE,MECH)		
30	SUN	HOLIDAY		

DATE	DAY	MONTH : OCTOBER	NO OF WORKING DAYS	REMARKS
1	MON	LOG BOOK & MASTER ATTENDANCE SUBMISSION		
2	TUE	GANDHI JAYANTI		
3	WED	COUNSELLING RECORD SUBMISSION		
4	THU			
5	FRI			
6	SAT	QUESTION PAPER SUBMISSION (CIA -III)		
7	SUN	HOLIDAY		
8	MON	CIA III STARTS		
9	TUE			
10	WED			
11	THU			
12	FRI			
13	SAT	CIA III ENDS		
14	SUN	HOLIDAY		
15	MON	MODEL PRACTICAL EXAM		
16	TUE	MODEL PRACTICAL EXAM		
17	WED	MODEL PRACTICAL EXAM/ LAST WORKING DAY		
18	THU	LOG BOOK & MASTER ATTENDANCE SUBMISSION		
19	FRI			
20	SAT			
21	SUN	HOLIDAY		
22	MON	UNIVERSITY PRACTICAL STARTS		
23	TUE			
24	WED			
25	THU			
26	FRI			
27	SAT	HOLIDAY		
28	SUN	HOLIDAY		
29	MON			
30	TUE			
31	WED			

DATE	DAY	MONTH : NOVEMBER	NO OF WORKING DAYS	REMARKS
1	THU			
2	FRI			
3	SAT			
4	SUN	HOLIDAY		
5	MON			
6	TUE			
7	WED	DIWALI		
8	THU			
9	FRI			
10	SAT	HOLIDAY		
11	SUN	HOLIDAY		
12	MON			
13	TUE			
14	WED			
15	THU			
16	FRI			
17	SAT			
18	SUN	HOLIDAY		
19	MON			
20	TUE			
21	WED			
22	THU			
23	FRI			
24	SAT	HOLIDAY		
25	SUN	HOLIDAY		
26	MON			
27	TUE			
28	WED			
29	THU			
30	FRI			



DATE	DAY	MONTH : DECEMBER	NO OF WORKING DAYS	REMARKS
1	SAT			
2	SUN	HOLIDAY		
3	MON			
4	TUE			
5	WED			
6	THU			
7	FRI			
8	SAT	HOLIDAY		
9	SUN	HOLIDAY		
10	MON			
11	TUE			
12	WED			
13	THU			
14	FRI			
15	SAT			
16	SUN	HOLIDAY		
17	MON			
18	TUE			
19	WED			
20	THU			
21	FRI			
22	SAT	HOLIDAY		
23	SUN	HOLIDAY		
24	MON			
25	TUE	CHRISTMAS HOLIDAY		
26	WED			
27	THU			
28	FRI			
29	SAT			
30	SUN	HOLIDAY		
31	MON			