



# ST. ANNE'S

**COLLEGE OF ENGINEERING AND TECHNOLOGY**  
(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)  
(An ISO 9001 : 2015 Certified Institution)  
ANGUCHETTYPALAYAM, PANRUTI – 607 110

## Academic Year 2019-2020 (Action Taken) I - Year

Dr. R. AROLABASS, M.E., Ph.D.  
Principal,  
St. Anne's College of Engineering & Technology,  
ANGUCHETTYPALAYAM,  
Panruti, Anna University,  
Chennai - 607 110.

Copy To:  
1. Secretary for per kind information  
2. Vice Principal  
3. All HODs  
4. File



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ANGUCHETTPALAYAM, PANRUTI - 607 106.

**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 04.09.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	Should clean the toilet twice a day.	Cleaned twice a day.	05.09.19	
<b>HOD Comments :-</b> <i>NIL</i>					

*R. S. Srinivasan*



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 20.09.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	Should clean the toilet twice a day.	Cleaned twice a day.	20.09.19	-
HOD Comments : <i>Action taken</i>					

*R. J. S. S.*





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

**DATE OF MEETING: 09.10.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	Should clean the water purifier.	Cleaned	09.10.19	
HOD Comments : <i>Action taken.</i>					

*R. J. Jeyaraj*






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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING -IV**

**DATE OF MEETING: 16.10.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	-	-	-	-
<b>HOD Comments :</b> 					

*R. Jeyadevan*



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V

DATE OF MEETING: 07.11.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	To clean water purifier and water glass To clean the toilet twice a day	Cleaned	08.11.19	Action taken
HOD Comments : <i>Action taken for the problems,</i>					

*R. Jeyaraj*





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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 04.09.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	GE8151	Needs more explanation with examples and Needs slow teaching of concepts.	the subject handling staff is asked to prepare her lecture method according to the needs of students.	05.09.19	
<b>HOD Comments :</b> <i>Action Taken</i>					

*R. J. Jeyaraj*





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – II

DATE OF MEETING: 19.09.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	GE8151	Needs more audible in teaching	Informed to HOD as well as informed to concern staff	19.09.19	-
HOD Comments : - MC -					

*R. Indu*  
19/9/19  
PREPARED BY

*A. K. Sankar*  
19/9/19  
VERIFIED BY

*R. Suresh*  
19.9.19  
APPROVED BY



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 10.10.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
<b>HOD Comments :</b> _____					

*R. J. Jeyaraj*





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 16.10.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
HOD Comments : _____					

*R. S. S. S.*





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V

DATE OF MEETING: 8.11.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
HOD Comments : <i>- Nil -</i>					

*R. S. Sadasivam*



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 04.09.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	Should clean the toilet twice a day.	Cleaned twice a day.	05.09.19	
HOD Comments : <i>Action taken</i>					

*R. J. Reddy*





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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 20.09.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	Should clean the toilet twice a day.	Cleaned twice a day.	20.09.19	
HOD Comments : <i>Ada Jatan</i>					

*R. J. Jeyaraj*





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**DEPARTMENT OF SCIENCE AND HUMANITIES**

**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 05.10.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	Should clean the water purifier.	Cleaned.	05.10.19	
HOD Comments : <i>Answer taken</i>					

*R. J. Jeyaraj*



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - ~~IV~~

DATE OF MEETING: 16.10.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	-	-	-	-
HOD Comments : - n/c -					

*R. J. Prasad*





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V

DATE OF MEETING: 07.11.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	--	To clean water purifier and water glass To clean the toilet twice a day	Cleaned	08.11.19	Action taken
HOD Comments : <i>Corrective Action taken &amp; verified.</i>					

*R. J. Prasad*





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## DEPARTMENT OF SCIENCE AND HUMANITIES CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 04.09.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	GE8151	Needs more explanation with examples and Needs slow teaching of concepts.	the subject handling staff is asked to prepare her lecture method according to the needs of students.	05.09.19	
2		Unnecessary scribbling in the toilet	Scribbling in the toilet is cleaned	06.09.19	
HOD Comments : <i>Action taken</i>					

*R. J. Phadnis*



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**DEPARTMENT OF SCIENCE AND HUMANITIES**

**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 19.09.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	GE8151	Needs more audible in teaching	Informed to HOD as well as informed to concern staff	19.09.19	
HOD Comments : —					

*R. Jeyadass*





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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 10.10.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
HOD Comments : <i>-NIL-</i>					

*R. J. Pradeep*



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV**

**DATE OF MEETING: 16.10.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
HOD Comments : - <i>Nil</i> -					

*R. Pradeep*





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**DEPARTMENT OF SCIENCE AND HUMANITIES**

**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V**

**DATE OF MEETING: 08.11.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
HOD Comments : - <i>NIL</i> -					

*R. Shadash*



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DEPARTMENT OF SCIENCE AND HUMANITIES

CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 04/02/2020

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
HOD Comments : - <i>NIL</i> -					

*R. Prasad*





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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 06/03/2020**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.					
<b>HOD Comments :</b>					

*R. Madan*



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## **Academic Year 2019-2020 (Action Taken) Dept- CSE**





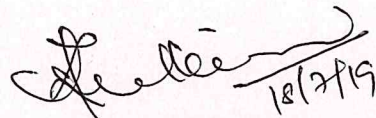
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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING:

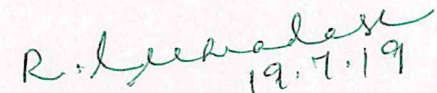
S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8351 – DM	Unit-1 not Completed	Allocate more hours for portion completion.	20.07.2019	-
2	CS8351- DPSD	Unit-1 not Completed	Allocate more hours for portion completion	20.07.2019	-
<b>HOD Comments :</b>					

  
18/7/19

PREPARED BY

  
19/7/19

VERIFIED BY

  
19.7.19

APPROVED BY



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## DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 18.07.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS8501-TOC	Unit 1 is not completed. Need more practice for problem solving.	Allocate more hours for problem solving and portion completion.	20.07.2019	-
2	MA8551-ANT	Theorems are difficult to understand.	Allocate extra hours to handle theorems.	20.07.2019	-
3	EC8681-MPMC	MPMC- Need clear explanation.	Informed to staff	18.07.2019	-
4	OCE551-APC	Need elaborate notes.	Informed to staff	18.07.2019	-
HOD Comments :					

PREPARED BY

*[Signature]*  
18/7/19

VERIFIED BY

*[Signature]*  
18/7/19

APPROVED BY

*[Signature]*  
19.7.19





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 02.08.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8351 – DM	Unit-2 not Completed	Allocate more hours for portion completion.	05.08.2019	-
2	CS8351- DPSD	Unit-2 not Completed	Allocate more hours for portion completion	05.08.2019	-
3	CS8392- OOP	Handwriting is not legible	Instructed the Staff member to write legibly.	03.08.2019	-
<b>HOD Comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

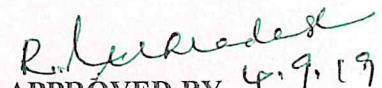
### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 29.08.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8351-DM	Unit-3 not Completed	Allocate more hour for portion completion.	30.08.2019	-
2	CS8351-DPSD	Unit-3 not Completed	Allocate more hour for portion completion	30.08.2019 31.08.2019	-
3	CS8391-DS	Unit-3 not Completed	Allocate more hour for portion completion	30.08.2019	-
HOD Comments :					

  
PREPARED BY 30/8/19

  
VERIFIED BY 30/8/19.

  
APPROVED BY 4.9.19





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## DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 02.08.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS6704	Unit 2 is not completed. Need more practice for problem solving.	Allocate more hours for problem solving and portion completion.	05.08.2019	
HOD Comments :					

*Vali*  
5/8/19  
PREPARED BY

*S. P. D.*  
5/8/19  
VERIFIED BY

*R. Srinivasan*  
6.8.19  
APPROVED BY



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

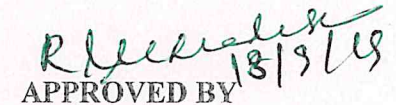
DATE OF MEETING: 29.08.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8351 – DM	Unit-3 not Completed	Allocate more hours for portion completion.	13.09.2019, 16.09.2019	-
2	CS8351- DPSD	Unit-3 not Completed	Allocate more hour for portion completion	13.09.2019, 20.09.2019	-
<b>HOD Comments :</b>					

  
17/9/19

PREPARED BY

  
17/9/19  
VERIFIED BY

  
18/9/19  
APPROVED BY





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## DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 16.09.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS8501-TOC	Unit 4 is not completed. CNF topic is not understood.	<ul style="list-style-type: none"><li>Allocate extra hours for completing the syllabus before CIA-II.</li></ul>	16.09.2019	-
2	OCE551-APC	4 <sup>th</sup> Unit notes is not given to students.	<ul style="list-style-type: none"><li>Informed to staff</li></ul>	17.09.2019	-
HOD Comments :					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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## DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 16.09.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS6702	Answers to the problems can be dictated slowly in order to write the students in their notebooks.	Informed to the staff during the coaching classes hints to be given	17.09.19	
HOD Comments :					

*Vali*  
17/9/19  
PREPARED BY

*S. P. M.*  
17/9/19  
VERIFIED BY

*R. Sreedharan*  
18/9/19  
APPROVED BY



### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS8651	More programs to be discussed in the class.	Information conveyed to staff.	14.01.2020	-
2	CS8603	Real time examples to be discussed.	Instructed the staff to teach the class with real time examples.	14.01.2020	-
3	IT8076	Need to teach slow	Instructed the staff to teach slowly.	14.01.2020	-
<b>HOD comments :</b>					


  
20/1/2020  
PREPARED BY


  
20/1/2020  
VERIFIED BY

  
13/2/2020  
APPROVED BY

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	CS8691	Need brief class notes.	Information conveyed to staff to provide brief notes.	01.02.2020	
2.	CS8602	Some topics to be taught again.	Instructed the staff to teach the specified topics again.	01.02.2020	
3.	-	One fan in the class room is not working.	Conveyed to Administrative Officer to repair the fan.	01.02.2020	
<b>HOD comments :</b>					

  
PREPARED BY  
13/2/2020

  
VERIFIED BY  
13/2/2020

  
APPROVED BY  
13/2/2020





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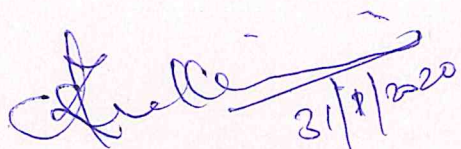
ANGUCHETTYPALAYAM, PANRUTI – 607 106.

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

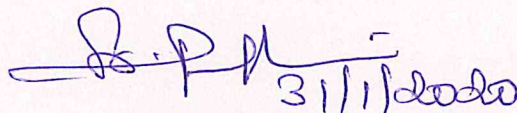
CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 31.01.2020

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8402 – PQT	Additional classes needed	Allocate more hours	14.02.2020	-
2	CS8492-DBMS	Need extra classes	Allocate more hours	14.02.2020	-
3	CS8494-SE	Need more clarification	Conveyed to the Staff member	13.02.2020	-
HOD Comments :					

  
31/1/2020

PREPARED BY

  
31/1/2020

VERIFIED BY

  
20/2/2020

APPROVED BY



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## **Academic Year 2019-2020 (Action Taken) Dept-EEE**

Dr. R. ABOKIBASS, M.E., Ph.D.  
Principal  
St. Anne's College of Engineering & Technology  
ANGUCHETTI PALAYAM  
Panruti (Tamil Nadu) - 607 110  
Cuddalore (Dist), Pin No. 607 110.

Copy to  
1. Secretary for notified information  
2. Vice Principal  
3. All HODs  
4. Committee members  
5. File





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## DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING:

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EE8351 DLC	Students felt some topics were little bit tough.	Have Informed to Subject Staff to find the topics and clear the problematic topics and make it easy understandable.	22.7.19	
2	EE8391 EMT	Fast teaching. Subject found to be tough. Need more explanation	→ Have informed the subject about the difficulties felt in subject and make her to make the subject easily understandable.	22.7.19	
HOD Comments :			↳ will be reviewed before CIA - I		

*AS maku*  
PREPARED BY

*R. S. P.*  
22/7/19  
VERIFIED BY

*R. S. P.*  
22.7.19  
APPROVED BY





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## DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 01-08-2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	EE6702	Very fast in Teaching, Not clear in Concepts.	Informed to Concern Staff to take necessary action.	05.08.19	
2.	EE6701	Teaching Not Intresting to listen, scolding too much.	Informed to Concern Staff to take remedial action.	05.08.19	
HOD Comments: Instructed the staff to motivate the students in a positive attitude to improve the students results.					

*V. J. J.*  
PREPARED BY

*R. J. J.*  
5/8/19  
VERIFIED BY

*R. J. J.*  
10.8.19  
APPROVED BY





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## Academic Year 2019-2020 (Action Taken) Dept-ECE



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 17.07.2019**

S. NO.	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6009	<ul style="list-style-type: none"><li>• Need black board teaching.</li></ul>	Insisted the staff to teach in board.	20.07.2019	<ul style="list-style-type: none"><li>• Problem solved.</li></ul>
2	EC6016	<ul style="list-style-type: none"><li>• Not audible while teaching.</li></ul>	Insisted the staff to teach loudly.	20.07.2019	<ul style="list-style-type: none"><li>• Problem solved.</li></ul>
3	General Issues	<ul style="list-style-type: none"><li>• IV needed.</li></ul>	Planned to Arrange IV on August 2 <sup>nd</sup> week.	26.07.2018	<ul style="list-style-type: none"><li>• Action to be implemented.</li></ul>

**HOD Comments :**

*D. M. L.*  
PREPARED BY 26/7/19.

*S. K.*  
VERIFIED BY 26/7/19

*R. S. S.*  
APPROVED BY 26/7/19





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 17. 07. 2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6501 EC8553 EC8551	One topic pending	Extra hours allocated for each subject	19. 07. 2019	Unit 1 completed.
2	General issues	Need some refreshment in between the semester	Industrial visit arranged	16. 08. 2019	Problem Solved.
HOD Comments :					

S. Dasa 16/08/2019  
PREPARED BY

S. A. 26/8/19  
VERIFIED BY

R. S. 26/8/19  
APPROVED BY



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 17. 07. 2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8351	Two topics pending	Extra hours allocated for the subject	19. 07. 2019	Unit 1 completed.
2	EC8391	Half unit pending	Extra hours allocated for the subject and insisted to conduct special classes on Saturdays	19. 07. 2019	Unit 1 completed.
3	EC8392	One Topic Pending	Extra hours allocated for the subject	19. 07. 2019	Unit 1 completed.

HOD Comments :

  
20/7/19  
PREPARED BY

  
20/7/19  
VERIFIED BY

  
APPROVED BY





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

DATE OF MEETING: 01.08. 2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6016 EC6702	There are some disturbances in the class room	Insisted the staff members to maintain discipline in their class whole hour.	05.08.19	Problems solved and it's monitored by HOD.
2	EC6016	Voice not audible	Insisted the staff member to take class in loudly voice	05.08.19	
3	EC6009	Need more written practice	Insisted the staff member to give more writing practice	05.08.19	
3	General Issues	Need inplant training	Insisted the student to meet the dept.placement in charge staff	05.08.19	
HOD Comments :					

*S. N. Sui*  
PREPARED BY

*S. N. Sui*  
24/9/19  
VERIFIED BY

*R. K. Srinivasan*  
24.9.19  
APPROVED BY





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 04.08.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8551 EC8553	1 topic pending	Planned to arrange Extra classes	01.08.2019	Arranged on Saturday (03.08.2019)
2	Extra curricular Activities	Two days Industrial visit required	Planned to arrange industrial visit	06.08.2019	Arranged Industrial visit on 16.08.2019
3	General issues	Canteen food quality is poor	Informed to canteen in-charge	07.08.2019	Canteen in-charge assured to improve the food quality
4	General issues	Other department students are wandering during break hours	Informed to discipline committee	05.08.2019	Informed to respective department discipline committee members
HOD Comments : <i>some process are monitored regularly.</i>					

*S. Dura*  
7/30/08/2019  
PREPARED BY

*Se. A*  
30/8/19  
VERIFIED BY

*R. Subramanian*  
APPROVED BY





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 01.08.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC 8391	One Topic Pending	Extra hours allocated for the subject	05.08.2019	Unit II completed
2	EC 8352	Needed to solve all problems fully in Board	Asked corresponding staff member to make necessary actions	05.08.2019	Faculty member solves all problems completely in board.
3	EC 8392	Only problems are solved, more clarity needed	Asked corresponding staff member to give more clarity on the subject	05.08.2019	Faculty member solves problem by explaining real life examples.
4	General Issues	Needed one hour for Library	Issue taken to the notice of HOD	05.08.2019	After analyzing all the possibilities one hour per month can be allocated for library

HOD Comments :

*B. Annappa*  
obstetis  
PREPARED BY

*S. A. I*  
6/8/19  
VERIFIED BY

*R. Suresh*  
6/9/19  
APPROVED BY



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

DATE OF MEETING: 03.09.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General Issues	Maths Arrear class Needed	Planned to arrange arrear class on leave days	05.09.2019	Planned to arrange during December month before university exam
HOD Comments :					

*S. V. Luni*  
PREPARED BY 5/9/19

*St. K*  
VERIFIED BY 5/9/19

*R. S. Sankar*  
APPROVED BY 9.11.19





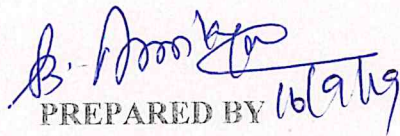
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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 03.09.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC 8391	Need Extra classes for control system Engineering	Insisted the faculty member to conduct extra classes	05.09.2019	Special class conducted on 11.09.2019
2	MA 8352	Need more classes on Theorem topics	Insisted the faculty member to conduct extra classes	06.09.2019	Extra hours allocated for the subject
HOD Comments :					

  
PREPARED BY

  
VERIFIED BY 16/9/19

  
APPROVED BY



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

DATE OF MEETING: 03.09.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8553	Tutorial hours needed	Planned to arrange Extra classes	04.09.2019	Arranged on Monday at evening class (09.09.2019)
HOD Comments :					

S. Durg/19/9/19  
PREPARED BY

S. H. S. / 9/9/19  
VERIFIED BY

R. S. S. / 04-9-19  
APPROVED BY





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 17.09.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General Issues	Quantity of food is not enough in canteen	Informed to Canteen Incharge Regarding Student Need	20.09.2019	Problem solved and monitored by canteen incharge.
HOD Comments :					

  
PREPARED BY 20/9/19

  
VERIFIED BY

  
APPROVED BY 9.11.19



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV**

DATE OF MEETING: 17.09.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8501	One topic is Pending	Planned to arrange Extra classes	18.09.2019	Arranged on Thursday at regular class (19.09.2019)
2	EC8553	Tutorial hours needed	Planned to arrange Extra classes	20.09.2019	Arranged on Friday at coaching class (04.10.2019)
HOD Comments :					

S. Durag / 14/10/19  
PREPARED BY

Se. K. # / 11/10/19  
VERIFIED BY

R. S. S. / 11.10.19  
APPROVED BY





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V**

DATE OF MEETING: 17.09. 2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
		No issue	-	-	-
HOD Comments :					

*D. N. Srinivasan*  
20/9/19  
PREPARED BY

*Sect. A*  
20/9/19  
VERIFIED BY

*R. Srinivasan*  
9.11.19  
APPROVED BY



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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 21. 01. 2020

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8652	Voice is Inaudible	Intimated the issue to concern faculty	22.01.2020	Problem solved
2	MG8591	Need relevant Practical Example	Insisted to concern faculty to give more relevant example	22.01.2020	Problem solved
3	All Subject	Question bank not given	HOD insisted the faculty members to issue the question bank at earliest	22.01.2020	Question bank given to students on 24.01.2020
4	General issues	Need 5 minutes Relaxation for every subjects during class hours.	Discussed about this issue in department meeting	22.01.2020	Based on the syllabus coverage sometime can be given to the students for relaxation

HOD Comments :

S. Durgam/24/01/2020  
PREPARED BY

S. J. P. / 24/1/2020  
VERIFIED BY

R. Srinivasan  
APPROVED BY 24/1/2020





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 31. 01. 2020

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8691	Don't teach too much fast & No need more PPT session	Intimated the issue to concern faculty to make necessary changes.	05.02.2020	Problem solved
<b>HOD Comments :</b>					

S. Durug / 05/02/2020  
PREPARED BY

S. K. P. / 05/2/2020  
VERIFIED BY

R. S. S. / 10/02/2020  
APPROVED BY



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**Academic Year**  
**2019-2020**  
**(Action Taken)**  
**Dept-MECH**





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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING I**

**DATE OF MEETING: 19-07-2019**

**YEAR/SEM : II/III**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Industrial visit needed	Intimated to the corresponding staff. The staff will be arranged for industrial visit	26-07-2019	-
2	-	They need library hour, PED hour	Intimated to the corresponding staff. The staff will be arranged for hors	29-07-2019	-

**HOD COMMENTS:**

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING I**

**DATE OF MEETING: 23-08-2019**

**YEAR/SEM : III/V**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	SPORTS Day needed	Intimated to the corresponding staff. The staff will be arranged for industrial visit	30-08-2019	-
<b>HOD COMMENTS:</b>					

*R. Paul*  
24/8/2019  
PREPARED BY

*S. Senthil*  
24/8/19  
VERIFIED BY

*R. Khadeh*  
24/8/2019  
APPROVED BY





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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING III**

DATE OF MEETING: 03-09-2019

YEAR/SEM : IV/VII

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Subject related workshop to needed	Convey to the HOD	07-09-2019	-
<b>HOD COMMENTS:</b>					

*K. Shreyas*  
3/9/19

PREPARED BY

*Boopra*  
3/9/19

VERIFIED BY

*R. Shradha*  
3/9/19

APPROVED BY



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING IV**

**DATE OF MEETING: 16-09-2019**

**YEAR/SEM : IV/VII**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Students are requested to be conducted CIA examinations in afternoon	Requisition has been given to take necessary action	18-09-2019	-
<b>HOD COMMENTS:</b>					

*K. Shreyash*  
18/9/19

**PREPARED BY**

*S. Srinivas*  
18/9/19

**VERIFIED BY**

*R. Srinivas*  
18/9/19

**APPROVED BY**





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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING V**

**DATE OF MEETING: 10-10-2019**

**YEAR/SEM : IV/VII**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Subject related workshop to needed	Convey to the HOD	12-10-2019	-
<b>HOD COMMENTS:</b>					

*K. Shanmugasundaram*  
10/10/2019

PREPARED BY

*R. Shanmugasundaram*  
10/10/19

VERIFIED BY

*R. Shanmugasundaram*  
10/10/19

APPROVED BY



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## DEPARTMENT OF MECHANICAL ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING II

DATE OF MEETING: 20-02-2020

YEAR/SEM : IV/VIII

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MG6863	Need time for study	Class will be arranged to give the question for evening class	22-02-2020	-
<b>HOD COMMENTS:</b>					

*K. Jayaram*  
22/2/2020

PREPARED BY

*S. Srinivasan*  
22/2/20

VERIFIED BY

*R. Lakshminarayanan*  
22/2/20

APPROVED BY