



ST. ANNE'S

COLLEGE OF ENGINEERING AND TECHNOLOGY

(A Unit of the Sisters of St. Anne, Trichy)

(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)

(An ISO 9001 : 2015 Certified Institution)

Anguchettypalayam, Panruti - Taluk, Cuddalore District - 607106

Phone: 04142-242661, 243661. Mobile: 9442389466

Web site: www.stannescet.ac.in Email: stannescet@gmail.com

Lr. From AICTE File No. 07/08/TN/E&T/2009/20



Ref. No. SACET / GC – 20 /2017

Date: 04/07/2017

Respected Sir/Sister/Madam,

It is my pleasure to invite you to attend the Governing Council meeting which is to be held on 10.07.2017 to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'S CET, Anguchettypalayam

Date: 10.07.2017 Time: 10.00 am

AGENDA:

1. Prepare academic calendar with academic schedule.
2. Discuss about academic and other important activities and events
1. Preparing for 4th Graduation Day & Celebration for St. Anne's Feast
2. Preparing for the 1st year Bridge Course & Organizing 1st year Inauguration
3. Preparing for ISO Certification
4. Confirm and approve on Budget proposed by Principal
5. Collecting feedback from stakeholders
6. Implementation on fees management in CEEMS ERP
7. Create Awareness on 17th Regulation
8. CO – PO Attainment in Curriculum
9. Tuition and Bus fee concession to merit students/Economically weaker/widow's children's / FG.
10. To discuss about Higher education and promotion of teaching and non – teaching staff.

Copy to

- | | |
|--------------------------------|-------------|
| 1. Rev. Sr. Rajeenal | - President |
| 2. Rev. Sr. Victoria | - Member |
| 3. Rev. Sr. Rexy | - Member |
| 4. Mr. K. G Manivasagam | - Member |
| 5. Sr. Avila | - Member |
| 6. Sr. Anita | - Member |
| 7. Sr. Rose Mary | - Member |
| 8. Dr. S. Savariraj | - Member |
| 9. Sr. Gnana Jency Salete Mary | - Member |
| 10. Mrs. M. Phemina Selvi | - Member |

Yours Sincerely

R. Arokiadass

Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,

St. Anne's College of Engineering & Technology
ANGUCHETTYPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.



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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the administrative building at 10.00 a.m. on **10th July 2017**.

The following programmers and agenda were discussed in the meeting by the members of the council.

- ✓ Planning and monitoring is instructed to prepare academic calendar for academic year 2017 – 2018 which reflects academic schedule of the events.
- ✓ Due to delay of Degree certificates from the Anna University the arrangements 4th Graduation Day function was planned in the month of July 2017.
- ✓ The GB decided to plan 1st year Inauguration and conduct the Bridge course for the 1st year students to make them to understand the basics of Engineering Subjects.
- ✓ The committee recommended to plan more value-added courses for students.
- ✓ The committee approved the Budget for the academic year 2017-2018.
- ✓ First year Inaugural function has planned in the month of September 2017.
- ✓ Preparation works to be done for getting ISO Certification.
- ✓ St. Anne's Feast going to be celebrated in the month of July 2017.
- ✓ The committee approved Loan and Gifts to staff members on the special occasion.
- ✓ Planned to collect fees through CEEMS ERP.
- ✓ Feedback of stakeholders should be greater than 70%.
- ✓ Fee concession will be provided to Merit Students/Economically Weaker/Widow's children /FG/Orphan students.
- ✓ The GB approved promotion and higher studies for Teaching and Non – Teaching staff in the coming Academic year.
- ✓ Discussed about CO – PO the target level for the batches 2017 – 2018, 2018 – 2022 and fixed by the governing council meeting as below for 2017 -2018 batch.

45% of students obtaining 53% marks ----> **Level 1**

50% of students obtaining 55% marks ----> **Level 2**

55 % of students obtaining 55% marks ----> **Level 3**

The Meeting came to an end at 12.00 noon.

Copy to

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	<i>Rev. Sr. Rajeenal</i>
2.	Rev. Sr. Victoria	Secretary	<i>Rev. Sr. Victoria</i>
3.	Rev. Sr. Remy	Member	<i>Rev. Sr. Remy</i>
4.	Mr. K G Manivasagam	Member	<i>K.G. Manivasagam</i>
5.	Sr. Anita	Member	<i>Sr. Anita</i>
6.	Sr. Rose Mary	Member	<i>Sr. Rose Mary</i>
7.	Dr. S. Savariraj	Member	<i>Dr. S. Savariraj</i>
8.	Sr. Gnana Jency Salette Mary	Member	<i>Sr. Gnana Jency Salette Mary</i>
9.	Sr. Avila	Member	<i>Sr. Avila</i>
10.	Mrs. M. Phemina Selvi	Member	<i>M. Phemina Selvi</i>

R. Arukiadass
10.7.2017
DR. R. AROKIADASS, M.E., Ph.D.
Principal,
St. Anne's College of Engineering & Technology
ANGUCHETTYPALAYAM,
Siruvathur-(Post), Panruti-(T.k
Cuddalore-(Dist), Pin: 607 11



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Ref. No. SACET / GC – 21 / 2018

Date: 05/01/2018

Respected Sister / Sir /Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on **12.01.2018** to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'S CET, Anguchettypalayam

Date: 12.01.2018 Time: 10.00 am

AGENDA:

1. Prepare academic calendar with academic schedule.
2. Confirm and approve on Budget proposed by Principal
3. Organizing Alumni Meet 2018.
4. Organizing Science Day Celebration
5. Organizing 4th National Conference
6. Preparing for ISO Certification audit
7. Celebration of Women's Day & Hostel Day
8. Form the admission committee
9. Staff Welfare Schemes
10. Insisted to conduct more value-added courses for students
11. Discuss about CO – PO attainment

Copy to

- | | |
|--------------------------------|-------------|
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| 2. Rev. Sr. Victoria | - Member |
| 3. Rev. Sr. Raxy | - Member |
| 4. Mr. K G Mani Vasagam | - Member |
| 5. Sr. Avila | - Member |
| 6. Sr. Anita | - Member |
| 7. Sr. Rose Mary | - Member |
| 8. Dr. S. Savariraj | - Member |
| 9. Sr. Gnana Jency Salete Mary | - Member |
| 10. Mrs. M. Phemina Selvi | - Member |

Yours Sincerely

R. Arokiadass
05/01/2018
DR. R. AROKIADASS, M.E., Ph.D
Principal,
St. Anne's College of Engineering & Technology
ANGUCHETTYPALAYAM,
Siravathur-(Post), Panruti-(T.k),
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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the Administrative building at 10.00 a.m. on 12th January 2018.

The following programmes and agenda were discussed in the meeting by the members of the council.

- ✓ Planning and monitoring is instructed to prepare academic calendar for academic 2017 – 2018 which reflects academic schedule.
- ✓ The committee approved the Budget for the academic year 2018-2019
- ✓ Alumni Meet 2018 will be planned in the month of February 2018.
- ✓ Celebration of Science Day was planned in the month of February 2018.
- ✓ The National Level Conference will be conducted in the month of March 2018.
- ✓ Records have to be prepared for ISO Certification audit.
- ✓ Women's Day & Hostel Day have to be celebrated in the month of March 2018.
- ✓ Admission Committee has to be formed for admission in the students in the academic year 2018-2019.
- ✓ The committee approved to avail Staff Welfare Scheme for Teaching & non-teaching Staff.
- ✓ All the departments are instructed to conduct more value added courses to enhance the technical knowledge of the students.

The Meeting came to an end at 12.00 noon.

Copy to

R. Arakiadass
2018
Dr. R. AROKIADASS, M.E., Ph.D
Principal,

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	<i>Rev. Sr. Rajeenal</i>
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	<i>Dr. Yesu Thangam</i>
3.	Rev. Sr. Raxy	Member	<i>Rev. Sr. Raxy</i>
4.	Mr. K G Manivasagam	Member	<i>K. G. Manivasagam</i>
5.	Sr. Punitha Jilt	Member	<i>Sr. Punitha Jilt</i>
6.	Sr. Anita	Member	<i>Sr. Anita</i>
7.	Sr. Rose Mary	Member	<i>Sr. Rose Mary</i>
8.	Dr. S. Savariraj	Member	<i>Dr. S. Savariraj</i>
9.	Sr. Gnana Jency Saleté Mary	Member	<i>Sr. Gnana Jency Saleté Mary</i>
10.	Mrs. M. Phemina Selvi	Member	<i>M. Phemina Selvi</i>

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Ref. No. SACET / GC – 22 / 2018

Date: 09/07/2018

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on 13.07.2018 to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'SCET, Anguchettypalayam

Date: 13.07.2018 Time: 10.00 am

AGENDA:

1. Prepare academic calendar with academic schedule
2. Insisted to conduct more value-added courses for students
3. Preparing for 5th Graduation Day
4. Preparing for the 1st year Bridge Course
5. Organizing 1st year Inauguration
6. Organizing Alumni Meet & Sign MOU's
7. ATM Centre
8. ISO audit
9. Staff Welfare Schemes & Recruiting Teaching Staff
10. Parents and teachers meet, Industrial Visit
11. Discuss about the Anna university 17th Regulation

Copy to

- | | |
|--------------------------------|-------------|
| 1. Rev. Sr. Rajeenal | - President |
| 2. Rev. Sr. Dr. Yesu Thangam | - Secretary |
| 3. Rev. Sr. Remy | - Member |
| 4. Mr. K G Manivasagam | - Member |
| 5. Sr. Punitha Jilt | - Member |
| 6. Sr. Anita | - Member |
| 7. Sr. Rose Mary | - Member |
| 8. Dr. S. Savariraj | - Member |
| 9. Sr. Gnana Jency Salete Mary | - Member |
| 10. Mrs. M. Phemina selvi | - Member |

Yours Sincerely

R. Arokiasami
9.7.2018
Dr. R. AROKIASAMI, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTYPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.



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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the Administrative building at 10.00 a.m. on 13th July 2018. The Council Members congregated and offered a warm welcome to **Rev. Sr. Dr. Yesu Thangam**, Secretary of the College.

The following program and agenda were discussed in the meeting by the members of the council.

- ✓ The committee decided to organize a function for inviting new Secretary.
- ✓ St. Anne's Feast has to be celebrated in the month of July 2018.
- ✓ Due to delay of Degree certificates from the Anna University the arrangements 5th Graduation Day function was proposed in the month of August 2018.
- ✓ Members of the committee decided to conduct the Bridge course for the 1st year students to make them to understand the basics of engineering subjects.
- ✓ First year Inaugural has to be planned in the month of September 2018.
- ✓ Appoint the Teaching staff for the department of ECE and CSE.
- ✓ The recommended to plan parent's teachers meeting to discuss the students' academic performance.
- ✓ The committee instructed all the departments to arrange Industrial visit and In-plant-Training for the students.
- ✓ The committee proposed to set up ATM facility inside the college campus.
- ✓ Planning and monitoring committee discussed about Anna University 17th Regulation.
- ✓ The committee planned to sign more MOUs for the academic year.

The Meeting came to an end at 12.00 noon.

Copy to

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	<i>Rev. Sr. Rajeenal</i>
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	<i>Rev. Sr. Dr. Yesu Thangam</i>
3.	Rev. Sr. Remy	Member	<i>Rev. Sr. Remy</i>
4.	Mr. K. G. Manivasagam	Member	<i>K. G. Manivasagam</i>
5.	Sr. Punitha Jilt	Member	<i>Sr. Punitha Jilt</i>
6.	Sr. Anita	Member	<i>Sr. Anita</i>
7.	Sr. Rose Mary	Member	<i>Sr. Rose Mary</i>
8.	Dr. S. Savariraj	Member	<i>Dr. S. Savariraj</i>
9.	Sr. Gnana Jency Salete Mary	Member	<i>Sr. Gnana Jency Salete Mary</i>
10.	Mrs. M. Phemina Selvi	Member	<i>Mrs. M. Phemina Selvi</i>

R. Arukiadass
13.7.2018
Dr. B. AROKIADASS, M.E., Ph.D.,
Principal,

St. Anne's College of Engineering & Technology
ANGUCHETTYPALAYAM,
Siruvathur (Post), Panruti-(T.k),
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Ref. No. SACET / GC – 23 / 2018

Date: 10/12/2018

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on 15.12.2018 to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'SCET, Anguchettypalayam

Date: 15.12.2018 **Time:** 10.00 am

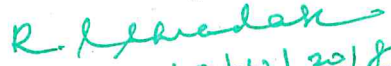
AGENDA:

1. Organizing 5th National Conference
2. Preparing for ISO surveillance audit
3. Celebration of Women's Day & Hostel Day
4. Organizing Campus Interview for students
5. Resolve the Grievances within a day
6. Placement enhancement.
7. Anna university affiliation.
8. Christmas celebration.
9. Staff welfare scheme.
10. Launching CEEMS ERP – Enterprise Resource Learning in SACET Website
11. Organize Science Expo for final year students.
12. Discuss about Admission.
13. Stake holders' feedback.
14. Discuss about result analysis.

Copy to

- | | |
|---------------------------------|-------------|
| 1. Rev. Sr. Rajeenal | - President |
| 2. Rev. Sr. Dr. Yesu Thangam | - Secretary |
| 3. Rev. Sr. Remy | - Member |
| 4. Mr. K G Manivasagam | - Member |
| 5. Sr. Anita | - Member |
| 6. Sr. Rose Mary | - Member |
| 7. Dr. S. Savariraj | - Member |
| 8. Sr. Gnana Jency Salette Mary | - Member |
| 9. Sr. Punitha Jilt | - Member |
| 10. Mrs. M. Phemina Selvi | - Member |

Yours Sincerely


Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTYPALAYAM,
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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the administrative building at 10.00 a.m. on **15th December 2018**.

The following programmers and agenda were discussed in the meeting by the members of the council.

- ✓ The committee planned to conduct National Level in the month of February 2019.
- ✓ The committee instructed to prepare for ISO surveillance audit.
- ✓ The committee planned to celebrate Women's Day & Hostel Day in the month of March 2019.
- ✓ The committee decided to conduct Campus Interview through our college Training and Placement cell in the month of September 2018.
- ✓ The committee decided to collect feedback from the stake holders.
- ✓ The committee planned to celebrate Christmas function.
- ✓ Science Expo for final year students will be planned.
- ✓ Results Analysis meeting will be planned to discuss students' performance.
- ✓ For the maintenance of instrument CEEMS ERP has planned.
- ✓ The committee recommended actions against Grievances within a day.
- ✓ The committee approved Medical leave, On Duty for staff members.
- ✓ Discussed about CO – PO the target level for the batches 2017 – 2018, 2018 – 2022 and fixed by the governing council meeting as below for 2018 -2022 batch.

50% of students obtaining 50% marks ----> **Level 1**

55% of students obtaining 50% marks ----> **Level 2**

60 % of students obtaining 50% marks ----> **Level 3**

The Meeting came to an end at 12.00 noon.

Copy to

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	<i>[Signature]</i>
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	<i>[Signature]</i>
3.	Rev. Sr. Remy	Member	<i>[Signature]</i>
4.	Mr. K. G. Manivasagam	Member	<i>[Signature]</i>
5.	Sr. Punitha Jilt	Member	<i>[Signature]</i>
6.	Sr. Anita	Member	<i>[Signature]</i>
7.	Sr. Rose Mary	Member	<i>[Signature]</i>
8.	Dr. S. Savariraj	Member	<i>[Signature]</i>
9.	Sr. Gnana Jency Salete Mary	Member	<i>[Signature]</i>
10.	Mrs. M. Phemina Selvi	Member	<i>[Signature]</i>

R. Arokiasami
15.12.2018
Dr. R. AROKIASAMI, M.E., Ph.D.

Principal,
St. Anne's College of Engineering & Technology,
ANGUCHE TYPALAYAM,
Sivathur-(Post), Panruti-(T.k)
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Ref. No. SACET / GC – 24 / 2019

Date: 09/07/2019

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on **15.07.2019** to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'S CET, Anguchettypalayam

Date: 15.07.2019 Time: 10.00 am

AGENDA:

1. Preparing for 6th Graduation Day
2. Conducting value added courses.
3. Preparing budget
4. Orientation Programme for all the students
5. Preparing for the 1st year Bridge Course
6. Organizing 1st year Inauguration
7. Recruiting new faculty members
8. Surrendering seats to Anna University
9. Academic activities – Calendar.
10. Staff welfare scheme.

Copy to

- | | |
|--------------------------------|-------------|
| 1. Rev. Sr. Rajeenal | - President |
| 2. Rev. Sr. Dr. Yesu Thangam | - Secretary |
| 3. Rev. Sr. Raxy | - Member |
| 4. Mr. K G Manivasagam | - Member |
| 5. Sr. Punitha Jilt | - Member |
| 6. Sr. Anita | - Member |
| 7. Sr. Rose Mary | - Member |
| 8. Dr. S. Savariraj | - Member |
| 9. Sr. Gnana Jency Salete Mary | - Member |
| 10. Dr. M. Phemina selvi | - Member |

Yours Sincerely

R. Arukiadass
9.7.2019

Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTYPALAYAM,
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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the Administrative building at 10.00 a.m. on 15th July 2019.

The following program and agenda were discussed in the meeting by the members of the council.

- ✓ The committee planned St. Anne's Feast in the month of July 2019.
- ✓ The committee approved the Budget for the academic year 2019-2020.
- ✓ The committee instructed to prepare the Academic Colander with events schedule.
- ✓ The committee instructed to conduct more value-added courses to enhance the technical knowledge of the students.
- ✓ The committee planned to organize Orientation Programme on "LIFE COPING SKILLS" in the month of July 2019.
- ✓ The committee planned 6th Graduation Day function in the month of August 2019.
- ✓ Members of the committee decided to conduct the Bridge course for the 1st year students to make them to understand the basics of engineering subjects.
- ✓ First year Inaugural has to be planned in the month of August 2019.
- ✓ The committee approved Teaching staff for ECE, CSE and S&H departments.
- ✓ The committee decided to surrender management and Government seats to Anna University (94% Government quota and 06% Management quota).
- ✓ Planned to include our academic activities in college Calendar.

The Meeting came to an end at 12.00 noon.

Copy to

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	<i>Rev. Sr. Rajeenal</i>
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	<i>Rev. Sr. Dr. Yesu Thangam</i>
3.	Rev. Sr. Remy	Member	<i>Rev. Sr. Remy</i>
4.	Mr. K G Manivasagam	Member	<i>K. G. Manivasagam</i>
5.	Sr. Punitha Jilt	Member	<i>Sr. Punitha Jilt</i>
6.	Sr. Anita	Member	<i>Sr. Anita</i>
7.	Sr. Rose Mary	Member	<i>Sr. Rose Mary</i>
8.	Dr. S. Savariraj	Member	<i>Dr. S. Savariraj</i>
9.	Sr. Gnana Jency Salette Mary	Member	<i>Sr. Gnana Jency Salette Mary</i>
10.	Dr. M. Phemina Selvi	Member	<i>Dr. M. Phemina Selvi</i>

R. Arokiadass
15.7.2019
Dr. R. AROKIADASS, M.E., Ph
Principal,
St. Anne's College of Engineering & Techn
ANGUCHETTYPALAYAM,
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Cuddalore-(Dist), Pin: 607 1



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Phone: 04142-242661, 243661. Mobile: 9442389466

Web site: www.stannescet.ac.in Email: stannescet@gmail.com

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Ref. No. SACET / GC – 25 / 2019

Date: 10/12/2019

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on 14.12.2019 to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'SCET, Anguchettypalayam

Date: 14.12.2019 Time: 10.00 am

AGENDA

1. Organizing National Science Day
2. Preparing for ISO surveillance audit
3. Conducting Soft skill training for final year Students
4. Organizing Campus Interview for students
5. Students' admission work
6. Purchasing Library Books
7. Installation of Renewable Energy Systems lab for the Department of EEE
8. Engineering Mathematics I Arrear coaching class
9. Conducting NSS activities (Blood donation camp, 7 days special camp)
10. Discussing Staff welfare

Copy to

- | | |
|--------------------------------|-------------|
| 1. Rev. Sr. Rajeenal | - President |
| 2. Rev. Sr. Dr. Yesu Thangam | - Secretary |
| 3. Rev. Sr. Remy | - Member |
| 4. Mr. K G Manivasagam | - Member |
| 5. Dr. Sr. Anita | - Member |
| 6. Sr. Rose Mary | - Member |
| 7. Dr. S. Savariraj | - Member |
| 8. Sr. Gnana Jency Salete Mary | - Member |
| 9. Sr. Punitha Jilt | - Member |
| 10. Dr. M. Pheemina selvi | - Member |

Yours Sincerely

R. Arakiadass
10.12.2019
Dr. R. AROKIADASS, M.E., Ph
Principal,
St. Anne's College of Engineering & Techn
ANGUCHETTYPALAYAM,
Siravathur-(Post), Panruti-(T
Cuddalore-(Dist), Pin: 607 1



ST. ANNE'S COLLEGE OF ENGINEERING AND TECHNOLOGY

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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the Administrative building at 10.00 a.m. on 14th December 2019.

The following programs and agenda were discussed in the meeting by the members of the council.

- ✓ The committee planned National Science Day in the month of February 2020.
- ✓ The committee instructed to prepare records for ISO surveillance audit II.
- ✓ The committee-initiated Students' Admission work for the academic year 2020-2021.
- ✓ The committee approved to purchase Library books in the month of February 2020.
- ✓ The committee planned to organize soft skill program and on campus interviews from the month of January 2020.
- ✓ The committee permit to install Renewable Energy Systems lab for the Department of EEE in the month of May 2020.
- ✓ The committee planned to arrange Blood donation camp and 7 days special camp in the month of February 2020.
- ✓ The committee discussed staff welfare such as ML, OD etc.

The Meeting came to an end at 12.00 noon.

Copy to

R. Arukiadass
4.12.2019
DR. R. AROKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTY PALAYAM,
Panruti (Post), Panruti (T.k),
Cuddalore (Dist), Pin: 607 110.

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	Dr. R. Arukiadass
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	Dr. Arukiadass
3.	Rev. Sr. Rexy	Member	Dr. Arukiadass
4.	Mr. K G Manivasagam	Member	K.G. Manivasagam
5.	Sr. Punitha Jilt	Member	Sr. Punitha Jilt
6.	Sr. Anita	Member	Sr. Anita
7.	Sr. Rose Mary	Member	Sr. Rose Mary
8.	Dr. S. Savariraj	Member	Dr. S. Savariraj
9.	Sr. Gnana Jency Salete Mary	Member	Sr. Gnana Jency Salete Mary
10.	Dr. M. Phemina Selvi	Member	Dr. M. Phemina Selvi



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Ref. No. SACET / GC – 26 / 2020

Date: 03/08/2020

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on 10.08.2020 to discuss about the following agenda.

Venue: Administrative Block, ST.ANNE'S CET, Anguchettypalayam

Date: 10.08.2020 Time: 10.00 AM

AGENDA:

1. Celebration of St. Anne's Feast
2. Inauguration of Online Classes
3. Celebration of Independence Day
4. 1st year Induction Programme
5. Plan to conduct Webinars by all departments
6. Recruitment of staff members for CSE, MECH
7. Preventive measure of COVID – 19.
8. Staff welfare scheme.
9. Value added courses.
10. Prepare academic calendar.
11. Purchase ICT equipment & library journal
12. NPTEL online course.
13. Discuss about CO – PO attainment

Copy to

- | | |
|-------------------------------|-------------|
| 1. Rev. Sr. Rajeenal | - President |
| 2. Rev. Sr. Dr. Yesu Thangam | - Secretary |
| 3. Rev. Sr. Remy | - Member |
| 4. Mr. K G Manivasagam | - Member |
| 5. Sr. Punitha Jilt | - Member |
| 6. Sr. Anita | - Member |
| 7. Sr. Rose Mary | - Member |
| 8. Dr. S. Savariraj | - Member |
| 9. Sr. Gnana Jency Salet Mary | - Member |
| 10. Dr. M. Phemina Selvi | - Member |

Yours Sincerely

R. Arakiadass

2/8/20
Dr. R. AROKIADASS, M.E., Ph.D

Principal,

St. Anne's College of Engineering & Technolo

ANGUCHETTYPALAYAM,

Siruvathur-(Post), Panruti-(T.k
Cuddalore-(Dist), Pin: 607 111



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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the administrative building at 10.00 a.m. on 10th August 2020.

The following programs and agenda were discussed in the meeting by the members of the council.

- ✓ The committee planned to celebrate St. Anne's feast in the month of February 2020.
- ✓ The committee approved the Budget for the academic year 2020-2021.
- ✓ The committee instructed to prepare Annual Calendar with events schedule.
- ✓ The committee planned Inauguration of Online classes for students through Google meet platform.
- ✓ The committee instructed to prepare Academic Calendar for the academic year 2019-2020.
- ✓ The committee planned Independence Day celebration on 15th August, 2020.
- ✓ The committee discussed Induction programme for first year students.
- ✓ The committee instructed to conduct Webinars by all the departments in their respective topics.
- ✓ The committee decided to recruit New Teaching faculty members for Department of CSE and Mechanical engineering.
- ✓ The committee instructed to take preventive measures regarding COVID – 19.
- ✓ The committee approved to purchase book for the library.
- ✓ Discussed about CO – PO the target level for the batches 2017 – 2018&2018- 2022 batches and fixed by the governing council meeting as below for 2017 -2018 batch

45% of students obtaining 53% marks ----> Level 1

50% of students obtaining 55% marks ----> Level 2

55 % of students obtaining 55% marks ----> Level 3

The Meeting came to an end at 12.00 noon.

Copy to

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	<i>Sm. Rajeenal</i>
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	<i>Dr. Yesu Thangam</i>
3.	Rev. Sr. Remy	Member	<i>Rev. Sr. Remy</i>
4.	Mr. K G Manivasagam	Member	<i>K.G. Manivasagam</i>
5.	Sr. Punitha Jilt	Member	<i>Sr. Punitha Jilt</i>
6.	Sr. Anita	Member	<i>Sr. Anita</i>
7.	Sr. Lilly	Member	<i>Sr. Lilly</i>
8.	Dr. S. Savariraj	Member	<i>Dr. S. Savariraj</i>
9.	Sr. Gnana Jency Salete Mary	Member	<i>Sr. Gnana Jency Salete Mary</i>
10.	Dr. M. Phemina Selvi	Member	<i>Dr. M. Phemina Selvi</i>

R. Arukiadass
10.8.2020
Dr. R. ARUKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTYPALAYAM,
Srivathur (Post), Panruti (T.k),
Cuddalore (Dist), Pin: 607 110.



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Ref. No. SACET / GC – 27 / 2020

Date: 07/12/2020

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on 14.12.2020 to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'S CET, Anguchettyalayam

Date: 14.12.2020 Time: 10.00 am

AGENDA:

1. Suppose Christmas Celebration
2. Celebration of Republic Day
3. Organizing International Conference
4. Celebration of International Women's Day
5. Commencement of Admission work
6. Training and placement for final year students
7. Purchasing of Library books
8. Discuss about CO – PO attainment

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- | | |
|-------------------------------|-------------|
| 1. Rev. Sr. Rajeenal | - President |
| 2. Rev. Sr. Dr. Yesu Thangam | - Secretary |
| 3. Rev. Sr. Remy | - Member |
| 4. Mr. K G Manivasagam | - Member |
| 5. Sr. Punitha Jilt | - Member |
| 6. Sr. Anita | - Member |
| 7. Sr. Lilly | - Member |
| 8. Dr. S. Savariraj | - Member |
| 9. Sr. Gnana Jency Salet Mary | - Member |
| 10. Dr. M. Phemina selvi | - Member |

Yours Sincerely

R. Aradiass
7.12.2020

Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,

St. Anne's College of Engineering & Technology.

ANGUCHETTYPALAYAM,

Siruvathur-(Post), Panruti-(T.k).

Cuddalore-(Dist), Pin: 607 110.



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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the administrative building at 10.00 a.m. on 14th December 2020.

The following program and agenda were discussed in the meeting by the members of the council.

- ✓ The committee planned to Celebrate Suppose Christmas in the month of December 2020.
- ✓ The committee planned 72nd Republic Day Celebration on 26th January 2021.
- ✓ The Members of the committee decided to organize First International Conference during the month of February, 2021.
- ✓ The committee planned to celebrate on International Women's Day in the month of March, 2021.
- ✓ The committee instructed to give long term Training to the final year students by the training and placement cell.
- ✓ The committee approved to purchase the new regulations books for library.
- ✓ The committee instructed to initiate Admission process.
- ✓ Discussed about CO – PO the target level for the batches 2017 – 2018, 2018 – 2022 and fixed by the governing council meeting as below for 2017 -2018 batch
 - 45% of students obtaining 53% marks ----> Level 1
 - 50% of students obtaining 55% marks ----> Level 2
 - 55 % of students obtaining 55% marks ----> Level 3

The Meeting came to an end at 12.00 Noon.

Copy to

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	Rev. Sr. Rajeenal
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	Rev. Sr. Dr. Yesu Thangam
3.	Rev. Sr. Remy	Member	Rev. Sr. Remy
4.	Mr. K G Manivasagam	Member	K.G. Manivasagam
5.	Sr. Punitha Jilt	Member	Sr. Punitha Jilt
6.	Sr. Anita	Member	Sr. Anita
7.	Sr. Lilly	Member	Sr. Lilly
8.	Dr. S. Savariraj	Member	Dr. S. Savariraj
9.	Sr. Gnana Jency Salette Mary	Member	Sr. Gnana Jency Salette Mary
10.	Dr. M. Phemina Selvi	Member	Dr. M. Phemina Selvi

R. Arakiadass
14.12.2020
Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTYPALAYAM,
Panruti (Post), Panruti (T.k),
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Ref. No. SACET / GC – 28 / 2021

Date: 05/07/2021

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on 08.07.2021 to discuss about the following agenda.

Venue: Administrative Block, ST.ANNE'S CET, Anguchettypalayam

Date: 08.07.2021 Time: 10.00 AM

AGENDA:

1. Celebration of St. Anne's Feast
2. Celebration of Independence Day
3. Organizing 1st Year Inauguration
4. Purchase of Lab equipment's, computer with high configuration
5. Purchase of batteries for computer lab
6. Organizing Cultural fest to students
7. To sign MOUs with industry for Placement and internship
8. Recruitment of Teaching and Non-teaching faculty members
9. 21st Regulation & Staff welfare
10. Annual budget.
11. National Academic Depository.
12. Project proposal & Engineer's Day
13. Cultural Event.

Yours Sincerely

R. Arokia Doss

5.7.2021
Dr.R.AROKIDASS, M.E., Ph.D.,

Principal,

St.Anne's College of Engineering & Technology,

ANGUCHETTYPALAYAM,

Siruvathur-(Post), Panruti-(T.k),

Cuddalore-(Dist), Pin: 607 110.

Copy to

1. Rev. Sr. Rajeenal - President
2. Rev. Sr. Dr. Yesu Thangam - Secretary
3. Rev. Sr. Remy - Member
4. Mr. K G Manivasagam - Member
5. Sr. Punitha Jilt - Member
6. Sr. Anita - Member
7. Sr. Lilly - Member
8. Dr. S. Savariraj - Member
9. Sr. Gnana Jency Salette Mary - Member
10. Dr. M. Phemina selvi - Member



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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the Administrative building at 10.00 a.m. on 8th July 2021.

The following programs and agenda were discussed in the meeting by the members of the council.

- ✓ The committee planned to celebrate St. Anne's feast on 24th July 2021.
- ✓ The committee approved the Budget for the academic year 2020-2021.
- ✓ The committee instructed to prepare Annual Calendar with events schedule.
- ✓ The committee planned 73rd Independence Day in the month of August 2021.
- ✓ Members of the Committee decided to purchase various lab equipment, computers with latest configuration in order to conduct lab experiments according to the present regulation.
- ✓ The committee planned First year Inaugural in the month of September 2021.
- ✓ Our institution has planned to sign in MOUs with various Industries for better training, placement and internship.
- ✓ The committee recommended to recruit Teaching and Non-Teaching Staff for S&H and CSE Departments.
- ✓ The committee decided to organize Cultural Fest to exhibit the extraordinary talents of the students.
- ✓ The committee discussed 21st Regulation updates.
- ✓ The committee recommended to implement CO and PO attainment, level:1 60%; level:2 55% and level:3 50%.
- ✓ The committee discussed the staff welfare for the upcoming year.
- ✓ The committee initiated National Academic Depository in the college.

The Meeting came to an end at 12.00 noon.

Copy to

S. No.	Name	Designation	Signature
1.	Rev. Sr. Rajeenal	President	<i>Rev. Sr. Rajeenal</i>
2.	Rev. Sr. Dr. Yesu Thangam	Secretary	<i>Rev. Sr. Dr. Yesu Thangam</i>
3.	Rev. Sr. Remy	Member	<i>Rev. Sr. Remy</i>
4.	Mr. K G Manivasagam	Member	<i>K. G. Manivasagam</i>
5.	Sr. Punitha Jilt	Member	<i>Sr. Punitha Jilt</i>
6.	Sr. Anita	Member	<i>Sr. Anita</i>
7.	Sr. Lilly	Member	<i>Sr. Lilly</i>
8.	Dr. S. Savariraj	Member	<i>Dr. S. Savariraj</i>
9.	Sr. Gnana Jency Salette Mary	Member	<i>Sr. Gnana Jency Salette Mary</i>
10.	Dr. M. Phemina Selvi	Member	<i>Dr. M. Phemina Selvi</i>

R. Arakiadass
8.7.2021
Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTYPALAYAM,
Srivathur (Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.



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Ref. No. SACET / GC – 29 / 2021

Date: 06/12/2021

Respected Sir/Sister/Madam,

It is my pleasure to invite you all to the Governing Council meeting which is to be held on 09.12.2021 to discuss about the following agenda.

Venue: Administrative Block, ST. ANNE'SCET, Anguchettypalayam

Date: 09.12.2021 Time: 10.00 am

AGENDA:

1. Conducting FDP/Seminar/Workshop
2. Campus placement for Final Year Students
3. Organizing NSS camp
4. Organizing International Conference
5. Plan to conduct Soft Skill Programs to School Students
6. Celebration of Women's Day and Hostel Day
7. Formation of Admission Team
8. Organizing Alumni Meet
9. Preparation for 7th Graduation Day
10. Planning for NBA Process
11. Appreciation of certificate to the sports students.
12. Sports Day.
13. Industrial visit and in-plant training.

Yours Sincerely

R. Arokiadass
6.12.2021

Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,

St. Anne's College of Engineering & Technology,

ANGUCHETTYPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.

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| 2. Rev. Sr. Dr. YesuThangam | - Secretary |
| 3. Rev. Sr. Remy | - Member |
| 4. Mr. K G Mani vasagam | - Member |
| 5. Sr. Punitha Jilt | - Member |
| 6. Sr. Anita | - Member |
| 7. Sr. Rose Mary | - Member |
| 8. Dr. S. Savariraj | - Member |
| 9. Sr. Gnana Jency Salete Mary | - Member |
| 10. Dr. M. Pheminaselvi | - Member |



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MINUTES OF GOVERNING COUNCIL MEETING

The Governing Council meeting started with a short prayer in the Administrative building at 10.00 a.m. on 9th December 2021.

The following program and agenda were discussed in the meeting by the members of the council.

- ✓ The committee planned to conduct FDP/Seminar/Workshop for Teachers and Students to enhance their knowledge
- ✓ The committee instructed to conduct Training and Placement Program to IV year students.
- ✓ As the UPS batteries have been torn out, new batteries need to be purchased to carry out practical sessions in a smoother way.
- ✓ The committee approved to organize 7 days special camp in the month of December.
- ✓ The committee planned to organize Second International Conference to pave way for research scholars and students to exhibit their research work to the outside world.
- ✓ The committee recommended Various strategic plans for admitting students for academic year 2022-2023.
- ✓ The committee instructed to conduct Soft Skill Programs to School Students in the month of December.
- ✓ International Women's Day has to be conducted in the month of March 2022 and Hostel Day need to be celebrated for both boys and girls hostels.
- ✓ In order to improvise the admissions of our institution teams will be framed to do admission work in better way
- ✓ Members have planned to organize Alumni meet in order to make know our present students the status of our past students
- ✓ Members of the committee has planned to conduct 7th Graduation Day in the month of January
- ✓ The committee Planned to initiate NBA and NAAC process from the month of February
- ✓ Appreciation Certificates has planned to distribute during the sports day.
- ✓ The committee recommended to implement CO and PO attainment, level:1 60%; level:2 55% and level:3 50%

The Meeting came to an end at 12.00 noon.

Copy to

S. No.	Name	Designation	Signature	Principal,
1.	Rev. Sr. Rajeenal	President		St. Anne's College of Engineering & Technology, ANGUCHETTYPALAYAM, Siruvathur-(Post), Panruti-(T.k), Cuddalore-(Dist), Pin: 607 110.
2.	Rev. Sr. Dr. Yesu Thangam	Secretary		
3.	Rev. Sr. Remy	Member		
4.	Mr. K G Manivasagam	Member		
5.	Sr. Punitha Jilt	Member		
6.	Dr. Sr. Anita	Member		
7.	Sr. A. Lilly	Member		
8.	Dr. S. Savariraj	Member		
9.	Sr. Gnana Jency Saletu Mary	Member		
10.	Dr. M. Phemina Selvi	Member		

9.12.21
Dr. R. AROKIADASS, M.E., Ph.D.,