



ST. ANNE'S COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)

Accredited by NAAC

ANGUCHETTYPALAYAM, PANRUTI – 607 106.

6.3.5- Institutions Performance Appraisal System for Teaching and non-teaching staff



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CIRCULAR

CIR No:SACET/S&H/CIR/01

DATE:23.10.2023

It is to inform that a meeting will be held today at 12.00 PM. All the non teaching staff members are instructed to attend the meeting without fail. The purpose of the meeting is to discuss Non-Teaching performs Appraisal.

Copy to:

Secretary,
Vice-Principal,
All HOD's.

R. Arokiadass
23.10.23

PRINCIPAL

Dr.R.AROKIADASS, M.E., Ph.D.,

Principal,

St.Anne's College of Engineering & Technology,

ANGUCHETTYPALAYAM,

Siruvathur-(Post), Panruti-(T.k),

Cuddalore-(Dist), Pin: 607 110.



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MINUTES OF MEETING

The principal arranged a meeting on the 23 October 2023, regarding Non-teaching performance appraisal and the proceedings of the meeting are as follows:

VENUE:Principal Office

DATE AND TIME:23.10.2023,12.00 PM.

ATTENDANCE:All the non teaching staff members and administrative Officer.

The following agenda were discussed:


The Principal welcomed all the non-teaching staff members.

The meeting began with a short prayer at the Principal office at 12.00PM.

The principal instructed the non teaching staff to develop their technical skills. So that they day can support teaching staff and students well.

The principal insisted the non-teaching staff members to learn and update technical knowledge to fulfill the students, need as well as to complement teachers professional roles and responsibilities.

Finally, the principal thanks all the non-teaching staff members.


23.10.23
Dr. R. AROKIASAMY, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETYPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.



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CIRCULAR

CIR No:SACET/S&H/CIR/02

DATE:18.03.2024

It is to inform that a meeting will be held today at 12.00 PM.All the non teaching staff members are instructed to attend the meeting without fail.The purpose of the meeting is to discuss Non-Teaching performs Appraisal.

Copy to:

Secretary,
Vice-Principal,
All HOD's.

R. Arokia Dass
18.3.24
PRINCIPAL
Dr.R.AROKIADASS, M.E., Ph.D.,
Principal,
St.Anne's College of Engineering & Technology,
ANGUCHETYPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.



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MINUTES OF MEETING

The principal arranged a meeting on the 18 March 2024, regarding Non-teaching performance appraisal and the proceedings of the meeting are as follows:

VENUE:Principal Office

DATE AND TIME:18.03.2024,12.00 PM.

ATTENDANCE:All the non teaching staff members and administrative Officer.

The following agenda were discussed:

The Principal welcomed all the non-teaching staff members.

The meeting began with a short prayer at the Principal office at 12.00PM.

The principal instructed the non teaching staff to develop their technical skills. So that they day can support teachinf staff and students well.

The principal insisted the non-teaching staff members to learn and update technical knowledge to fulfill the students, need as well as to complement teachers professional roles and responsibilities.

Finally, the principal thanks all the non-teaching staff members.

R. Arukiadass
18.3.24
Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.