



ST. ANNE'S COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)

Accredited by NAAC

ANGUCHETYPALAYAM, PANRUTI – 607 106.

ACADEMIC YEAR

2024 - 2025



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7.1.10 b- The institution has prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

INDEX

1.	Discipline Committee to Monitor Adherence to the Code of Conduct
2.	Annual Awareness Programme on Code of Conduct

R. Arukiadass
8.4.25

Dr. R. AROKIADASS, M.E., Ph.D.,
Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETYPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), Pin: 607 110.



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Circular

The following committees have been reframed to enhance the curricular and Co-curricular activities for this academic year-2024-2025

1. ADMISSION CELL

Sr. A. Josephine Mary, AP /MECH	-Co-ordinator
Mr. R. Radha Krishnan, AP/ ECE	- Member
Mr. S. Durai Raj, AP/ECE	- Member
Mr. N. Syed Mubarak, AP/S&H	- Member

2. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Dr. Sr. S. Anita	-Co-ordinator
Dr. K. Sriram, AP / EEE	- Member
Mr. K. Saravanan, AP/ MECH	- Member
Mrs. T. Arthi, AP/ EEE	- Member
Mrs. D. Mary Amala Jeni, AP/ ECE	- Member

3. WEB & MEDIA

Mr. S. Bala Basker, AP/ECE	-Co-ordinator
Mr. S. Manavalan, AP/CSE	- Member
Ms. T. Gayathri AP/ CSE	- Member

4. CONTROLLER OF EXAMINATION (CoE)

Mr. A. Sundarapandiyam, AP/EEE	-Co-ordinator
Mr. V. Venkatesan, AP /ECE	- Member
Mr. V. Prakash, AP/ ECE	- Member

5. NAAN MUDHALVAN

Dr. D.Ommurugadhasan, Prof/ MECH	- SPOC
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6. CAREER GUIDANCE, TRAINING & PLACEMENT

Mr. M. Sivamanikandan, AP/ MECH	-Co-ordinator
Mr. S. Prabakar, AP/EEE	- Member
Dr.G. Abiramasundari, AP / S&H	- Member
Mrs. K. Subthiradevi, AP / CSE	- Member

7. MONTHLY MANAZINE

Dr. D. Sampath Kumar, AP/ S&H	-Co-ordinator
Mrs. S. Ramya, AP/ S&H	- Member
Ms. S. Abinaya, AP/ CSE	- Member

8. ENTREPRENEURSHIP DEVELOPMENT CELL AND INSTITUTION'S INNOVATION COUNCIL

Sr. A. Punitha Jilt AP/ CSE	-Co-ordinator
Dr. V. Shanmugam, AP/ EEE	- Member
Dr. R. Sasikumar, AP/ MECH	- Member
Mrs. D. Uma Maheshwari, AP/ ECE	- Member
Dr. V. Yogambari, AP /EEE	- Member
Mr. K. Ramesh, AP/ CSE	- Member

9. NATIONAL SERVICE SCHEME (NSS)

Mr. K. Rackesh Jawaher, AP/ S&H	-Co-ordinator
Mr. J. Ramesh, AP/ EEE	- Member
Ms. V. Keerthana, AP/ CSE	- Member
Mr. R. Jayakumar, AP/MECH	- Member

10. EVENT MANAGEMENT & CULTURAL

Mr. B. Arun Kumar, AP/ ECE	-Co-ordinator
Mr. V. Balaji, AP/ EEE	- Member
Mrs. K. Kayalvizhi, AP/ CSE	- Member

11. SANCET FAITH FORMATION CELL

Sr. Dr. I. Alphonse, Prof/ S&H	-Co-ordinator
Dr. P. Albert Raj, AP / S&H	- Member

12. ECO – ENERGY CLUB

Mrs. J. Arul Martinal, AP/ EEE	-Co-ordinator
Mr. R. Manickavasagan, AP/ CSE	- Member

13. ENGLISH COMMUNICATION / LANGUAGE PROFICIENCY

Mrs. A. Samadhanapriya, AP/ ECE	-Co-ordinator
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14. SPORTS & GAMES

Mr.A.Thomas Aravamutham, PED / S&H
Mrs. K. Devika, AP/ CSE

-Co-ordinator
- Member

15. LIBRARY

Mr. C. Chakkarapani, LIB/ S|&H
Mrs. R. Vennila

-Co-ordinator
- Member

16. INTERNAL COMPLAINT & GRIEVANCE REDRESSAL CELL

Mr. K. Shanmuga Elango, AP/ MECH
Dr. M. Kavitha Mayilvaganan, AP/ S&H

-Co-ordinator
- Member

17. ALUMNI

Mr. P. Murugan, AP/ MECH
Mr. K. Elangovan, AP/ MECH

-Co-ordinator
- Member

R. Arokiadass
10.10.24

Dr.R.AROKIADASS, M.E., Ph.D.,
Principal,
St.Anne's College of Engineering & Technology
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CIR. No.: SANCET/ /ICGR/CIR/01

DATE: 05/08/2024

CONSTITUTION OF INTERNAL COMPLAINT & GRIEVANCE REDRESSAL CELL

For the academic year 2024 - 25, the following members have been nominated as members of Internal Complaint & Grievance Redressal Cell. The committee is empowered to conduct different types of Programme for the students to create awareness, prevent grievances, and ensure a respectful and inclusive campus atmosphere.

S. No	Name	Position	Category Present	Designation
1	Mr. K. Shanmuga Elango	Co-ordinator	Faculty	AP/ Mech
2	Dr. M. Kavitha Mayilvaganan	Member	Faculty	AP/ S&H


Signature of the Principal

Dr.R.AROKIADASS, M.E., Ph.D.,
Principal,

St.Anne's College of Engineering & Technology.

ANGUCHETTYPALAYAM,

Siruvathur-(Post), Panruti-(T.k),

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Copy To:

1. Secretary for her kind information
2. Vice Principal.
3. All HODs
4. File.





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CIR. No.: SANCET/ICGR/CIR/02

DATE: 07/08/2024

CIRCULAR

All the members of the Internal Complaint & Grievance Redressal Cell are informed to attend the meeting in the Principal Cabin on 08/08/2024 at 10.00 A.M.

Agenda of Meeting:

- To conduct program on Anti-Harassment & Gender Sensitization
- Plan to conduct program on Mental Health & Stress Management
- Plan to conduct program on Women's Gender Equality
- Plan to organize Women Empowerment Awareness Session

K. Srinivasan
7/8/24
Event Coordinator

R. Arakiadass
7.8.24
Principal
Dr.R.AROKIADASS, M.E., Ph D.,
Principal,
St.Anne's College of Engineering & Technology,
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Copy To:

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REF. No.: SANCET/ICGR/CIR/02

DATE: 09/08/2024

MINUTES OF MEETING

The following Points were discussed in the Meeting of Internal Complaint & Grievance Redressal Cell Held on 08/08/2024 at Principal Cabin, at 10.00 am.

Members present:

- Internal Complaint & Grievance Redressal Cell coordinator.
- Internal Complaint & Grievance Redressal Cell member.

Points discussed:

- ✓ Discussed about the Anti-Harassment & Gender Sensitization program
- ✓ Discussion made to conduct program on Mental Health & Stress Management
- ✓ A discussion was held regarding the organization of a program on women's gender equality
- ✓ A plan to organize Women Empowerment Awareness Session

K. S. Jeyaraj
9/8/24
Event Coordinator

R. Aradi
Principal 9.8.24

Dr.R.AROKIADASS, M.E., Ph.D.,
Principal,
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ANNUAL AWARENESS PROGRAM ON CODE OF CONDUCT

The inauguration ceremony of St. Anne's College of Engineering and Technology (First Year) was held on 02/09/2024 at College Auditorium, marking a significant milestone in the institution's history. The event began at 10.30 a.m with a warm welcome extended to all attendees, including distinguished guests, faculty members, students, and parents by Mrs. S. Ramya .

The ceremony commenced with a Prayer Song, Holy Book Reading and followed by Lighting Lamp. Our Principal Dr. R. Arokiadass felicitated the gathering and in his address explained the rules and regulations of the academic system as well as those of Anna University to the students.



We were honoured to have Rev. Sr. Dr. B.J. Queensly Jeyanthi, Secretary (SACET), as our chief guest. In her Presidential address, she highlighted hard work and punctuality essential for success, she also offered valuable insights and encouragement to both students and faculty. Further our Vice-principal Sr. Punitha Jilt, Dean of Excellence Sr. Dr. Anita and Head of the Department (S&H) Mr. K. Saravanan graced the occasion and guided the faculty members to make the function a grand success.

Mr. N. Syed Mubarak gave Special thanks to the organizing committee, faculty members and non-teaching staff for their hard work and dedication in making the event a success. The ceremony concluded with a refreshment, allowing attendees to celebrate and interact.



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Overall, the inauguration was a memorable occasion, reflecting the collective enthusiasm and commitment of the college community. It set a positive tone for the academic year ahead, inspiring hope and excitement for the future. Totally 142 students along with their parents were participated.


Dr. R. AROKIADASS, M.E., Ph.D.
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