



# ST. ANNE'S

**COLLEGE OF ENGINEERING AND TECHNOLOGY**

(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)

(An ISO 9001 : 2015 Certified Institution)

ANGUCHETTYPALAYAM, PANRUTI – 607 110

# Academic Year 2018-2019 (Action Taken) I - Year

Dr. R. ARONADAS, M.E., Ph.D.  
Principal,  
St. Anne's College of Engineering & Technology,  
Anguchetty Palayam,  
Panruti - 607 110.

- Copy for:
1. Secretary for per kind information
  2. Vice Principal
  3. All HODs
  4. Committee members
  5. File



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ANGUCHETTYPALAYAM, PANRUTI – 607 106.

**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

DATE OF MEETING: 18.09.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Handwriting not visible, need regular home work checking and Teaching is little speed.	Informed to HOD. The faculty is instructed to carry out the comments given by students and will be monitored by HOD	18.09.18	
2	GE8151-	Need clear explanation on concept delivery	Informed to HOD. The faculty is instructed to carry out the comments given by students and will be monitored by HOD	18.09.18	
3		Industrial Visit <i>cleaning toilets proper water supply.</i>	Informed to HOD	18.09.18	
<b>HOD Comments :</b>					

*C. O. 1/18*  
*19/9/18*  
**PREPARED BY**

*A. I. R. 1/18*  
*19/9/18*  
**VERIFIED BY**

*R. Subash*  
*19.9.18*  
**APPROVED BY**





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 18.09.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	04.10.18	
2	GE8151	Python difficult for biology students	Informed to HOD. Each and every concepts explained step by step.	04.10.18	
<b>HOD Comments :</b>					

*G. Q. 114*  
*5/10/18*  
PREPARED BY

*A. I. Ank*  
*5/10/18*  
VERIFIED BY

*R. Subalakshmi*  
APPROVED BY *25/10/18*



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 31.10.18**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	01.11.18	
<b>HOD Comments :</b>					

*G. D. Jeyaraj*  
31/10/18  
**PREPARED BY**

*A. Jeyaraj*  
21/10/18  
**VERIFIED BY**

*R. Jeyaraj*  
31.10.18  
**APPROVED BY**





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## DEPARTMENT OF SCIENCE AND HUMANITIES CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – IV

DATE OF MEETING: 12.11.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	13.11.18	
HOD Comments :					

*G. D. M. K.*  
12/11/18

PREPARED BY

*J. I. R. K.*  
12/11/18

VERIFIED BY

*R. S. S. S.*  
12.11.18

APPROVED BY



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING –V

DATE OF MEETING: 05.12.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	06.12.18	
2	GE8152	Extra classes needed for EG.	Informed to HOD. Extra classes to be allotted	06.12.18	
<b>HOD Comments :</b>					

*G. A. M. B.*  
*5/12/18*  
PREPARED BY

*A. I. R. K.*  
*5/12/18*  
VERIFIED BY

*R. S. S. S.*  
APPROVED BY 5.12.18





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## DEPARTMENT OF SCIENCE AND HUMANITIES CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 18.09.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Handwriting not visible, need regular home work checking and Teaching is little speed.	Informed to HOD. The faculty is instructed to carry out the comments given by students and will be monitored by HOD	18.09.18	
2	GE8151-	Need clear explanation on concept delivery	Informed to HOD. The faculty is instructed to carry out the comments given by students and will be monitored by HOD.	18.09.18	
3 4.		1 -Mech boys making disturbance to EEE students Water purifier & drinking tubles	Informed to Mech class incharge and necessary actions were taken. Informed to HOD	18.09.18 18-9-18	
HOD Comments :					

*J. Joseph*  
PREPARED BY 18/9/18

*A. I. Anto*  
18/9/18  
VERIFIED BY

*R. S. S. S.*  
18/9/18  
APPROVED BY



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 04.10.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	GE8151-	Handwriting not clear, fast in teaching	Informed to HOD. The faculty is instructed to carry out the comments given by students and will be monitored by HOD	04.10.2018	
<b>HOD Comments :</b>					

  
PREPARED BY 5/10/18

  
VERIFIED BY 5/10/18

  
APPROVED BY 9.10.18





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DEPARTMENT OF SCIENCE AND HUMANITIES

CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 31.10.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	GE8152	Engg Graphics additional classes needed to complete unit 4	Additional classes are given	1.11.18	
HOD Comments :					

*f f /win*  
*3/11/18*  
PREPARED BY

*A-I Ruth*  
*3/11/18*  
VERIFIED BY

*R. S. S. S. S.*  
APPROVED BY *3.11.18*



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 12.11.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	GE8152	Engg Graphics additional classes needed to complete unit 4	Additional classes are given	13.11.18	
HOD Comments :					

*[Handwritten Signature]*  
12/11/18  
PREPARED BY

*[Handwritten Signature]*  
VERIFIED BY

*[Handwritten Signature]*  
12.11.18  
APPROVED BY





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V

DATE OF MEETING: 04.12.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Engg Maths additional classes needed	Additional classes are given	05.12.18	
HOD Comments :					

*f. J. Paul*  
24/12/18  
PREPARED BY

*A. I. Paul*  
24/12/18  
VERIFIED BY

*R. S. S. S. S.*  
24.12.18  
APPROVED BY



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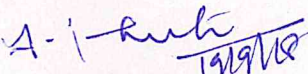
## DEPARTMENT OF SCIENCE AND HUMANITIES


### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 19.09.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Handwriting not visible, need regular home work checking and Teaching is little speed.	Informed to HOD. The faculty is instructed to carry out the comments given by students. It is done by the faculty	19.09.18	-
2	GE8151-	Need slow teaching, giving extra explanation for biology students	Informed to HOD. The faculty is instructed to carry out the comments given by students. It is done by the faculty.	19.09.18	-
3	General issues	Water purifiers to be cleaned	Informed to the HOD	19.9.18	
<b>HOD Comments :</b> & need sufficient power supply					

  
PREPARED BY

  
19/9/18  
VERIFIED BY

  
19.9.18  
APPROVED BY





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 05.10.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Again Handwriting not visible, Teaching is little speed.	Informed to HOD. The faculty is instructed to carry out the comments given by students and it is done by the faculty	05/10/18	-
2	GE8151	Need clear explanation on concept delivery	Informed to HOD. The faculty is instructed to carry out the comments given by students and it is done by the faculty.	05/10/18	-
3	HS8151	Need slow teaching with clear explanation; the faculty should be avoiding comparison among the students.	Informed to HOD. The faculty is instructed to carry out the comments given by students and it is done by the faculty.	05/10/18	-
<b>HOD Comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY 9.10.18





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – III

DATE OF MEETING: 31.10.18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	01.11.18	
<b>HOD Comments :</b>					

*S. d. [Signature]*  
31/10/18  
PREPARED BY

*Jay A. [Signature]*  
31/10/18  
VERIFIED BY

*R. [Signature]*  
31.10.18  
APPROVED BY



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – IV

DATE OF MEETING: 13/11/18

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	GE8152	Extra classes needed for Engineering. Graphics	Informed to HOD. Extra classes are given.	14.11.18	-
<b>HOD Comments :</b>					

*S. J.*  
14/11/18  
PREPARED BY

*A. I. R.*  
14/11/18  
VERIFIED BY

*R. J. S.*  
14.11.18  
APPROVED BY

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
	HS8151	Home works to be verified	Home works is verified	20/09/18	
	MA8151	Home works to be verified Hand writing is not clear in the board. Staff and student general interactions are need	Home works is verified Hand writing is improved	20/09/18	
	PH8151	Question bank to be given	Question bank is given	20/09/18	
	CY8151	Topics to be identified Staff and student general interactions are need	A clear guidance is given about the topics	20/09/18	
	General Issue:	1. Sometimes there is no water in bathroom. 2. Water purifier to be cleaned. 3. Sports practice provided	1. Informed To A.O	20/09/18	

**IOD comments :**  
 1. Classes should be taken through PPT. 2. Overall good response.

*A. N. J.*  
 PREPARED BY 20.9.18

*A. L. R.*  
 20/9/18  
 VERIFIED BY

*R. S.*  
 APPROVED BY 27.9.18



### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	HS8151	Home works to be verified	Home works is verified	06/10/18	
2.	MA8151	Extra classes required for Mathematics	Extra class allotted on 06.10.18	06/10/18	
3.	PH8151	Question bank to be given	Question bank is given	06/10/18	
4.	CY8151	No Issues	A clear guidance is given about the topics	06/10/18	
5.	GE8151	Hand-writing is legible for Python Needs more explanation about the concept in the Python programming	Hand-writing is improved. More explanation is given about the concept.	06/10/18	
6.	GE8152	No Issues	-	06/10/18	
7.	GE8161	No Issues	-	06/10/18	
8.	BS8161	No Issues	-	06/10/18	
9.	General Issue:	Water tumbler to be cleaned..	Water tumbler is cleaned.	06/10/18	

**HOD comments :**

1. Classes should be taken through PPT. 2. Overall good response.

*A. B. Shrivastava*  
6/10/18  
**PREPARED BY**

*A. I. Pruthi*  
6/10/18  
**VERIFIED BY**

*R. K. Kulkarni*  
9.10.18  
**APPROVED BY**

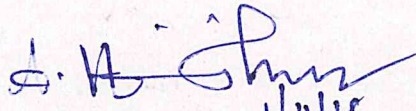


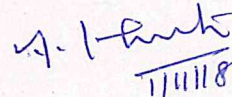
### CORRECTIVE ACTION REPORT

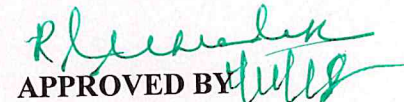
S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	HS8151	No Issue	-	02/11/18	
2.	MA8151	Additional tutorial classes required	Additional tutorial classes allotted.	02/11/18	
3.	PH8151	No Issue	-	02/11/18	
4.	CY8151	No Issues	-	02/11/18	
5.	GE8151	No Issue	-	02/11/18	
6.	GE8152	Additional tutorial classes and more practice required.	Additional tutorial classes allotted and the students' feedback is conveyed to the concerned subject handlers.	02/11/18	
7.	GE8161	No Issues	-	02/11/18	
8.	BS8161	No Issues	-	02/11/18	
9.	General Issue:	No Issues	-	02/11/18	

**HOD comments :**

1. Classes should be taken through PPT. 2. Overall good response.

  
 PREPARED BY

  
 VERIFIED BY

  
 APPROVED BY

**CORRECTIVE ACTION REPORT**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	HS8151	No Issue	-	-	
2.	MA8151	No Issue	-	-	
3.	PH8151	No Issue	-	-	
4.	CY8151	No Issue	-	-	
5.	GE8151	No Issue	-	-	
6.	GE8152	Engg Graphics - unit iv not completed	Requested the concern subject staff to complete the syllabus in time. Extra practices given during the class hour.	14.11.18	
7.	GE8161	No Issue	-	-	
8.	BS8161	No Issue	-	-	
9.	General Issue:	No Issue	-	-	

**HOD comments :**

1. Classes should be taken through PPT. 2. Overall good response.

  
**PREPARED BY** 14.11.18

  
**VERIFIED BY**

  
**APPROVED BY**



**CORRECTIVE ACTION REPORT**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	HS8151	No Issue	-	-	
2.	MA8151	No Issue	Requested the concern subject staff to complete the syllabus in time. More Practices given during the class hour.	06.12.18	
3.	PH8151	No Issue	-	-	
4.	CY8151	No Issue	-	-	
5.	GE8151	No Issue	-	-	
6.	GE8152	Engg Graphics - unit iv not completed	Requested the concern subject staff to complete the syllabus in time. More Practices given during the class hour.	06.12.18	
7.	GE8161	No Issue	-	-	
8.	BS8161	No Issue	-	-	
9.	General Issue:			-	

**HOD comments :**

1. Classes should be taken through PPT. 2. Overall good response.

  
**PREPARED BY** 6.12.18

  
**VERIFIED BY** 6/12/18

  
**APPROVED BY** 6.12.18



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – I

DATE OF MEETING: 09.02.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	11.02.19	
2	MA8251 BE8255 PH8252	Question Bank has not given for maths, BEEM and physics.	All the subject handlers are asked to distribute question bank before the commencement of the Unit & CIA Exam	11.02.19	
<b>HOD Comments :</b>					

*G. D. M. T.*  
11/2/19  
PREPARED BY

*A. I. S. S.*  
11/2/19  
VERIFIED BY

*P. S. S. S.*  
11.2.19  
APPROVED BY



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 23.02.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need Industrial Visit	Informed to HOD, and Administrative Office.	25.02.19	
HOD Comments :					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 08.03.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	First floor water purifier needs to be cleaned	Informed to HOD, and Administrative Office.	09.03.19	
HOD Comments :					

*G. Q. S. S.*  
12/3/19

PREPARED BY

*A. I. S. S.*  
12/3/19

VERIFIED BY

*R. S. S.*  
12/3/19

APPROVED BY



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – IV

DATE OF MEETING: 22.03.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	23.03.19	
<b>HOD Comments :</b> <i>It is done.</i>					

*S. QMM*  
*22/3/19*

PREPARED BY

*J. I. ant*  
*22/3/19*

VERIFIED BY

*R. P. S. S. S.*  
APPROVED BY *g. co. c. g.*



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V

DATE OF MEETING: 05.04.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8151	Extra classes needed for Maths.	Informed to HOD. Extra classes to be allotted.	06.04.19	
HOD Comments :					

*G. Duraisamy*  
2/4/19  
PREPARED BY

*A. I. Anitha*  
5/4/19  
VERIFIED BY

*R. S. Srinivasan*  
7.4.19  
APPROVED BY





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING:09.02.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
HOD Comments :					

*[Handwritten Signature]*  
8/2/19

PREPARED BY

*[Handwritten Signature]*  
8/2/19

VERIFIED BY

*[Handwritten Signature]*  
8.2.19

APPROVED BY



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ANGUCHETTYPALAYAM, PANRUTI - 607 106.

## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 23.02.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	BE8252	BE8252 - difficult to understand	Informed to HOD, and discussed with concern staff. Water Tumbler is cleaned.	25.02.19	
HOD Comments :					

*B. J. ...*  
25/02/19  
PREPARED BY

*A. J. ...*  
25/02/19  
VERIFIED BY

*R. ...*  
25/02/19  
APPROVED BY



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### DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 09.03.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	BE8252	BE8252-difficult to understand	Informed to HOD, and discussed with concern staff	9.3.19	
HOD Comments :			Drinking tumbler is cleaned & fan will be provided		

*J. J. Vive*  
9/13/19  
PREPARED BY

*A. I. Ramesh*  
9/13/19  
VERIFIED BY

*R. S. Srinivasan*  
12.3.19  
APPROVED BY





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 22.03.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
-	-	-	-	-	-
HOD Comments :					

*[Signature]*  
22/3/19  
PREPARED BY

*[Signature]*  
22/3/19  
VERIFIED BY

*[Signature]*  
APPROVED BY 22/3/19



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V

DATE OF MEETING: 05.04.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
-	-	-	-	-	-
HOD Comments :					

*[Signature]*  
PREPARED BY 5/4/19

*[Signature]*  
VERIFIED BY 5/4/19

*[Signature]*  
APPROVED BY 05/04/19



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 08.02.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8251, BE8254	Additional tutorial classes need	Tutorial classes allotted	09.02.19	
<b>HOD Comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY 8.2.19.





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**DEPARTMENT OF SCIENCE AND HUMANITIES**

## **CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – I**

**DATE OF MEETING: 08.02.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8251	Additional tutorial classes need	Tutorial classes allotted	23/02/19	-
2	General issue	Need sufficient water supply	The problem is rectified.	23/02/19	-
<b>HOD Comments :</b>					

*S. A. S.*  
23/2/19  
**PREPARED BY**

*A-1 P. S.*  
23/2/19  
**VERIFIED BY**

*R. S. S.*  
23.2.19  
**APPROVED BY**



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – I

DATE OF MEETING: 08.02.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8251, BEIE, CA	Additional tutorial classes need	Tutorial classes allotted	11/03/19	-
2	General issue	First floor water purifier needs to be cleaned.	The problem is rectified.	11/03/19	-
<b>HOD Comments :</b>					

  
PREPARED BY 11/3/19

  
VERIFIED BY 11/3/19

  
APPROVED BY 12/3/19



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – IV

DATE OF MEETING: 22/03/19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8251	Additional tutorial classes need	Tutorial classes allotted	22/03/19	-
<b>HOD Comments :</b>					

  
22/3/19  
PREPARED BY

  
22/3/19  
VERIFIED BY

  
APPROVED BY





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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 09.02.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	HS8251, MA8251, PH8251, BE8253, EE8291, GE8291	Question Bank has not given for all subjects.	All the subject handlers are asked to distribute question bank before the commencement of the Unit & CIA Exam.	11.02.19	
HOD Comments :					

  
PREPARED BY 11.2.19

  
VERIFIED BY 11.2.19

  
APPROVED BY 11.2.19



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – II

**DATE OF MEETING: 25.02.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8251, BE8253,	Unit –II is has not completed	The concerned subject handlers are asked to complete the syllabus in time.	26.02.19	
2.	General Issue	Gens bath room – wash basin tube is to be changed. Industrial visit is required. Water tumbler to be cleaned/ changed	Wash basin tube is changed. Industrial visit will be arranged. Water tumbler is cleaned	26.02.19	
<b>HOD Comments :</b>					

*A. N. Shan*  
26.2.19  
**PREPARED BY**

*A. Hant*  
26/2/19  
**VERIFIED BY**

*R. S. S. S. S.*  
**APPROVED BY**



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – II

DATE OF MEETING: 11.03.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8251, BE8253, GE8291	Unit –III is has not completed	The concerned subject handlers are asked to complete the syllabus in time.	12.03.19	
2.	General Issue	Water tumbler to be cleaned/ changed	Water tumbler is cleaned	12.03.19	
<b>HOD Comments :</b>					

*A. N. Shan*  
PREPARED BY 11.03.19.

*A. I. Anitha*  
11/3/19  
VERIFIED BY

*R. S. Srinivasan*  
11/3/19  
APPROVED BY



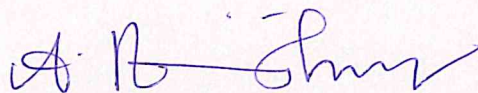


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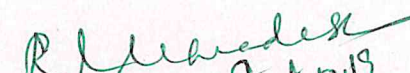
**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – IV**

DATE OF MEETING: 21.03.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
-	-	-	-	-	-
HOD Comments :					

  
PREPARED BY

  
VERIFIED BY 21/03/19

  
APPROVED BY 21.03.19



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – V**

**DATE OF MEETING: 04.04.19**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
-	-	-	-	-	-
HOD Comments :					

*A. B. Shree*  
PREPARED BY 4/4/19

*A. Lakshmi*  
VERIFIED BY

*R. Srinivasan*  
APPROVED BY, 9. 10. 19





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## **Academic Year 2018-2019 (Action Taken) Dept-CSE**



### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	CS6501	Question Bank is not given	Informed to the staff to give question bank	19.7.18	
2.	CS6502	Question Bank is not given	Informed to the staff to give question bank	19.7.18	
3.	CS6511	Not Understandable, Need more explanation	Informed to the staff to give more explanation about experiment	19.7.18	
4.	-	Need one more water cooler	Informed to the HOD	19.7.18	
<b>HOD comments :</b> <i>corrective action was taken.</i>					

*Valin*  
21/7/18  
PREPARED BY

*S. P. D. S. P. 7/18*  
VERIFIED BY

*R. L. K. S. P. 21.7.18*  
APPROVED BY

**CORRECTIVE ACTION REPORT**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	CS6704	Need extra class	Inform to the hod	19.07.18	—
2.					

**HOD comments :** *Corrective Action was taken.*

*[Signature]*  
21/7/18  
**PREPARED BY**

*[Signature]*  
21/7/18  
**VERIFIED BY**

*[Signature]*  
21.7.18  
**APPROVED BY**

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8351	Should teach slowly	Informed to the staff to teach slowly.	19.7.18	-
2.	EC8395	Question Bank is not given	Informed to the staff to give question bank to students	19.7.18	-
3.	CS8392	Need more explanation	Conveyed to the staff to explain more about each exercise	19.7.18	-
4.	-	Need one more water cooler	Informed to the HOD	19.7.18	-
5	-	Need interactive classes	Informed to all the staff to give additional (general, technical & aptitude) information to students	19.7.18	-
<b>HOD comments :</b> <i>corrective action was taken.</i>					

**PREPARED BY**

**VERIFIED BY**

**APPROVED BY**

*21.7.18*



### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	CS6502	Need more explanation	Informed to the staff to give more explanation	06.8.18	
2.	CS6503	Need more explanation	Informed to the staff to give more explanation	06.8.18	
<b>HOD comments :</b> <span style="font-family: cursive;">Action was taken.</span>					

Valvi  
6/2/18  
**PREPARED BY**

S.P.M.  
7/2/18  
**VERIFIED BY**

R. Shekhar  
7.8.18  
**APPROVED BY**

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	-	-	-	-	
2.	-	-	-	-	
<b>HOD comments :</b>					


  
7/8/18  
**PREPARED BY**

  
**VERIFIED BY**

  
7.8.18  
**APPROVED BY**

### CORRECTIVE ACTION REPORT

S. NO.	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8351	Unit II is not completed.	Informed to the staff to cover the portions.	07.08.2018	-
2.	EC8395	Unit II is not completed.	Informed to the staff to cover the portions.	07.08.2018	-
3.	CS8351	Unit II is not completed.	Informed to the staff to cover the portions.	07.08.2018	-
4.	CS8392	Need clear explanation for each program	<ul style="list-style-type: none"><li>• Conveyed to Staff to teach the program clearly.</li><li>• Allocate supporting staff.</li><li>• Workshop on Core Java will be arranged.</li></ul>	07.08.2018	-
<b>HOD comments :</b> Action was taken.					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



**CORRECTIVE ACTION REPORT**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
-	-	-	-	-	-

**HOD comments :**

PLANNING TO GO IN THE UPCOMING MONTHS

*And*  
28/8/16  
**PREPARED BY**

*S.P.M.*  
28/8/16  
**VERIFIED BY**

*R. Schiedler*  
28/8/16  
**APPROVED BY**

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	CS6501	Asking to mark and give the answer for big question	Informed to the staff to give the answer for big question	27.8.18	
2.	CS6503	Need to solve some extra problem, question bank is not given	Informed to the staff to solve some extra problem and to give question bank	27.8.18	
3.	CS6512	Need some ideas to get the output	Informed to the staff to give ideas for getting the output	27.8.18	
<b>HOD comments :</b> —					

*Valmi*  
28/8  
**PREPARED BY**

*S. P. D. S. J.*  
28/8/18  
**VERIFIED BY**

*R. Subhadra*  
28.8.18  
**APPROVED BY**

### CORRECTIVE ACTION REPORT

S. NO.	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8351	Unit IV is not completed. Question bank is not given.	Informed to the staff to cover the portions and insisted to give question bank to students before the Unit-IV test.	11.09.2018	-
2.	CS8352	Unit IV is not completed. Need detail explanation for each line of program.	Informed to the staff to cover the portions and should explain the program line by line.	11.09.2018	-
3.	CS8351	Unit IV is not completed. Need to solve more problems in class.	Informed to the staff to cover the portions and to solve more problems.	11.09.2018	-
<b>HOD comments :</b> Action was taken by giving Special Schedule					

  
 PREPARED BY

  
 VERIFIED BY

  
 APPROVED BY

FILE NO. SACET/CSE/FIL/08

REV NO: 00

EFFECTIVE DATE: 06. 10. 2017



**CORRECTIVE ACTION REPORT**

S. NO.	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA8351	Unit III is not completed.	Informed to the staff to cover the portions.	28.08.2018	-
2.	EC8395	Unit III is not completed. He should teach slow	Informed to the staff to cover the portions and to teach slow.	28.08.2018	-
3.	CS8351	Unit III is not completed.	Informed to the staff to cover the portions.	28.08.2018	-
4.	HS8381	Should use videos in simple English for listening.	Conveyed to Staff to use videos in simple English.	28.08.2018	-
<b>HOD comments :</b>					

**PREPARED BY**

**VERIFIED BY**

**APPROVED BY**

### CORRECTIVE ACTION REPORT

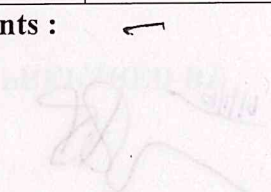
S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
-	-	-	-	-	-
HOD comments : Fan problems in the class (2 informed to A.O)					

*[Signature]*  
17/9/18  
PREPARED BY

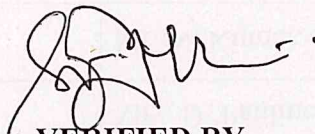
*[Signature]*  
VERIFIED BY

*[Signature]*  
APPROVED BY *[Signature]*

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8402	Need more problems to be solved.	Information conveyed to staff.	09.01.2019	-
2	CS8491	Need more explanation for problems.	Instructed the staff to teach the problems again clearly.	09.01.2019	-
3	CS8492	Unit-I is not completed.	Instructed to complete the syllabus on 09.12.2019.	08.01.2019	-
<b>HOD comments :</b> 					

  
 PREPARED BY

  
 VERIFIED BY

  
 APPROVED BY



### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	CS6660	Need more explanation for problems	Instructed the staff to teach the problems again clearly.	09.1.2019	
2.	CS6659	Need more explanation	Information conveyed to staff.	09.1.2019	
3.	IT6502	Unit-I is not completed	Instructed to complete the syllabus on 09.1.2019.	8.1.2019	
4.	CS6611	Configuration problem	Informed to the staff to solve Configuration problem.	9.1.2019	

HOD comments :

—

*Vahini*  
9/1/19  
**PREPARED BY**

*[Signature]*  
**VERIFIED BY**

*R. Sreedhar*  
11.1.19  
**APPROVED BY**

### CORRECTIVE ACTION REPORT

S. NO.	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	EC8395/CE	Problems to be revised again.	An extra classes will be conducted.	26.10.2018	-
2.	CS8392/OOP	Students felt that 5 <sup>th</sup> Unit is vast and tough.	An extra class will be conducted to revise the unit 5.	29.10.2018	-
3.	CS8351/DPSD	Students felt that 4 <sup>th</sup> Unit is tough.	An extra class will be conducted to revise the unit 4.	25.10.2018	-
<b>HOD comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY  
8.10.18



**CORRECTIVE ACTION REPORT**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.		-	-	-	-
HOD comments :					

*Valu*  
2/10/18  
PREPARED BY

*[Signature]*  
20/10/18  
VERIFIED BY

*R. Subhadra*  
8.10.18  
APPROVED BY





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ANGUCHETTYPALAYAM, PANRUTI – 607 106.

**DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING**

**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 24.01.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS6659	Need more explanation	Informed to the staff to give more explanation	25.1.2019	
<b>HOD Comments :</b> <i>Informed to the staff.</i>					

*Vali*  
25/1/19  
**PREPARED BY**

*J. P. P.*  
25/1/19  
**VERIFIED BY**

*R. S. S.*  
25/1/19  
**APPROVED BY**



### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8402	Need to teach slow	Information conveyed to staff.	25.01.2019	-
2	CS8492	Unit-II is not completed & Question bank for Unit II is not given	Instructed the staff to complete the syllabus or before 27.01.2019 and to distribute the question bank on 25.01.2019	25.01.2019	-
3	CS8493	Question bank for Unit II is not given	Instructed the staff to distribute the question bank on or before 25.01.2019.	25.01.2019	-
<p><b>HOD comments :</b> <i>Instructed the staff to issue the Question Bank within the specified period.</i></p>					

*[Signature]*  
25/1/19  
**PREPARED BY**

*[Signature]*  
25/1/19  
**VERIFIED BY**


*[Signature]*  
25.1.19  
**APPROVED BY**



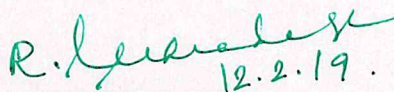
### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS8492	Unit-III is not completed.	Instructed the staff to complete the syllabus on or before 13.02.2019.	11.02.2019	-

**HOD comments :** Instructed to complete the portion on 13.2.19.

  
 12/2/19  
**PREPARED BY**

  
 12/2/19  
**VERIFIED BY**

  
 12.2.19.  
**APPROVED BY**





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## DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 25.02.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS6659	Need more explanation	Informed to the staff to give more explanation	26.2.2019	
2	IT6502	Unit-IV is not completed	Instructed to complete the Unit-IV on 27.02.2019.	26.2.2019	
<b>HOD Comments :</b> Action was taken for AI & DSP.					

*Valmi*  
25/2/19  
PREPARED BY

*R. D. D.*  
26/2/19  
VERIFIED BY

*R. Jeyarajan*  
27.2.19  
APPROVED BY

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	CS8481	DBMS Lab exercise is not completed.	Instructed the staff to complete the exercise before the model practicals. Special Lab class is arranged on 17.03.2019.	17.03.2019	
HOD comments : _____					

78 12/03/19

12/3/19

78

12/03/19

PREPARED BY

12/3/19

VERIFIED BY

12.3.19

APPROVED BY

78

12/3/19

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8402	Unit-IV is not completed.	Instructed the staff to complete the syllabus on or before 27.02.2019. Extra classes are arranged for portion completion.	27.02.2019	-
<p><b>HOD comments :</b> Extra classes are arranged for portion completion.</p>					

  
 27/2/19  
**PREPARED BY**

  
 27/2/19  
**VERIFIED BY**

  
 27.2.19  
**APPROVED BY**





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## **Academic Year 2018-2019 (Action Taken) Dept-EEE**

Dr. J. AROKIADASE, M.E., Ph.D.  
Principal,  
St. Anne's College of Engineering & Technology,  
Anguchettypalayam, Panruti - 607 110.

- Copy To:
1. Secretary for her kind information.
  2. Vice Principal.
  3. All HODs.
  4. File.

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EE 8391 EMT	Subject was felt difficult	Informed to faculties to give more ideas for easy understandable of subject	16.07.2018	-
<b>HOD comments :</b> Students are insisted to concentrate on studies and also on other academic activities.					

  
 16/7/18  
**PREPARED BY**

  
**VERIFIED BY**

  
 1.9.18  
**APPROVED BY**



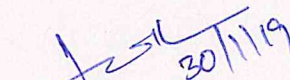
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**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 25.01.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EE8402 / TD	Problem solving is bit fast for the students, couldn't cope-up with the staff.	Problems in unit II has been --taught in the special evening coaching classes	29.01.2019	Evening classes were arranged on 29.01.2019 and 30.01.2019
HOD Comments :					

  
30/1/19  
PREPARED BY

  
30/1/19  
VERIFIED BY

  
1.2.19  
APPROVED BY





2017-21

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## DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 01.08.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	CS8392 oop	Felt difficult to understand the program	Informed the staff to teach the Programs in a simple manner to be understood by the student	02.08.19	Will be reviewed in next class committee meeting
<b>HOD Comments :</b> Since, the Programming technique is bit tough, insisted the staff to take a special care on those topics which help in lab classes also.					

J. Anand  
2/8/19  
PREPARED BY

R. S. Srinivasan  
5/8/19  
VERIFIED BY

R. S. Srinivasan  
10.8.19  
APPROVED BY

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EE 6006	Tough to understand some topics	Workshop will be arranged	18.07.2018	-
<p><b>HOD comments :</b> Students are insisted to concentrate on studies and also on other academic activities.</p>					

  
 PREPARED BY

  
 VERIFIED BY

  
 APPROVED BY



2017-21



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## DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 19.7.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EE 8591 DSP	Need of solving more problems	Informed to staff to solve more problems.	23.7.19	Will be reviewed in next class committee meeting
2	EE 8501 PSA	Need of solving more problems. Need extra classes	Informed to staff. Extra classes will be awarded after lab completion	23.7.19	will be reviewed in next class committee meeting.
HOD Comments :					

*J. Subramanian*  
23/7/19  
PREPARED BY

*R. Subramanian*  
23/7/19  
VERIFIED BY

*R. Subramanian*  
23.7.19  
APPROVED BY





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## DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 08. 01. 2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EE6009 / PERES	Notes and Question Bank not given	Notes and Question Bank were given	09. 01. 2019	-
2	GE6757 / TQM	Question Bank not given	Question Bank given	09. 01. 2019	-
3	General	Students feel difficult in writing unit tests continuously	Counseled the students about the importance of writing tests	10. 01. 2019	-
HOD Comments :					

*[Signature]*  
11/01/19  
PREPARED BY

*[Signature]*  
11/1/19  
VERIFIED BY

*[Signature]*  
11.1.19  
APPROVED BY



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## **Academic Year 2018-2019 (Action Taken) Dept-ECE**



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 10.07.2018**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	general issues	<ul style="list-style-type: none"><li>want to participate in the external college events</li><li>need one more water cooler</li></ul>	<ul style="list-style-type: none"><li>Split the students in batch wise to participate in external events</li><li>Informed to AO</li></ul>	18.07.2018	<ul style="list-style-type: none"><li>Students are participated according to the action plan.</li><li>Problem solved</li></ul>
<b>HOD Comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 10.07.2018**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General issues	Water insufficient	Informed to AO	18.07.2018	Arranged extra water can in front of class
<b>HOD Comments :</b>					

*S. D...*  
PREPARED BY

*S. J...*  
VERIFIED BY

*R. J...*  
APPROVED BY  
18.7.18



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 10.07.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6502	<ul style="list-style-type: none"><li>• Need extra hours for solving problems.</li><li>• Shortcuts method needed.</li></ul>	Insisted the staff to arrange special class and to rectify the students need.	13.07.2018	<ul style="list-style-type: none"><li>• Arranged special class during holidays.</li></ul>
2	EC6503	<ul style="list-style-type: none"><li>• Need extra hours for solving problems.</li></ul>	Insisted the staff to arrange special class	13.07.2018	<ul style="list-style-type: none"><li>• Arranged aptitude hour to TLW class.</li></ul>
3	General Issues	<ul style="list-style-type: none"><li>• Workshop, IV, guest lecture needed.</li><li>• Water insufficient during break time.</li></ul>	<ul style="list-style-type: none"><li>• Planned to Arrange workshop on August 1<sup>st</sup> week.</li><li>• Informed to AO</li></ul>	13.07.2018	<ul style="list-style-type: none"><li>• Action to be implemented.</li></ul>
HOD Comments :					

S. D. Dey  
PREPARED BY 15/7/18

S. J. Jeyaraj  
VERIFIED BY 15/7/18

R. M. M. M. M.  
APPROVED BY 15.7.18



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 07.08.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6009	Need more practical examples for each topic.	Insisted the staff to give more real time examples for that topic	14.08.2018	Problem Solved and monitored by HOD.
2	EC6016	Need more test	change the test hour from Saturday to Thursday	14.08.2018	Action to be implement
3	General issues	Water insufficient	Extra water can arranged in front of class	16.08.2018	problem solved
HOD Comments :					

*A. Sent*  
16/7  
PREPARED BY

*S. K. F*  
16/7  
VERIFIED BY

*R. Sreedhar*  
16.7.18  
APPROVED BY





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 07.08. 2018**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8352	Additional classes needed	Insisted the staff to take classes on sunday	19.08.2018	Additional classes provided on 19.08.2018
2	EC8352	Additional classes needed and need some general discussion	Discussed about real time applications of SS and additional classes given	23.08.2018	Additional classes provided on 23.08.2018
3	EC8391	Additional classes needed	Additional classes provided with alteration	23.08.2018	Additional classes provided on 23.08.2018
4	Extra curricular activities	Industrial Visit needed	Arranged for industrial visit	21.09.2018	Planned to visit Doordharshan at Pondicherry
<b>HOD Comments :</b>					

*S. Durgam* /21/09/18  
PREPARED BY

*S. J.* /21/9/18  
VERIFIED BY

*R. Jeyarajan*  
APPROVED BY 21.9.18



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 07.08. 2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6502	Lecture delivery was fast.	Started to teach slowly.	09.08.2018	Problems solved and its monitored by HOD.
2	EC6503	Problems and derivations are not understood.	The same topic is revised again in class.	09.08.2018	
3	EC6504	Not understood.	The same topic is revised again in class.	09.08.2018	
3	General Issues	Water insufficient.	Arranged extra water can in front of class.	09.08.2018	
HOD Comments :					

S. [Signature] 12/8/18  
PREPARED BY

[Signature] 12/8/18  
VERIFIED BY

[Signature] 12.8.18  
APPROVED BY



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 28.08.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General Issues	<ul style="list-style-type: none"><li>• need some refreshment</li><li>• need workshop on basics of electronics and C programs for placement</li></ul>	planned to arrange on September last week	29.08.2018	workshop on basics of electronics is held on 01.09.18
HOD Comments :					

*AS Deni*  
PREPARED BY

*St. Anne*  
VERIFIED BY

*R. Lakshmi*  
APPROVED BY 119.118





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**

**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 27.08.2018**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6503	Lecture delivery was fast.	Started to each slowly.	29.08.2018	Problem Solved & monitored by HOD.
2	General Issues	Need more Workshop and soft skill programs.	Planned to arrange during holidays.	29.08.2018	Planned to conduct workshop on upcoming semester. Soft skill program conducted during Aptitude hour.
<b>HOD Comments :</b>					

*S. D. [Signature]*  
PREPARED BY 03/9/18

*[Signature]*  
VERIFIED BY 3/9/18

*[Signature]*  
APPROVED BY 3.9.18



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 28.08.2018**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	For all subjects	Need more test	Informed to staff to conduct more test on their respective hours	10.09.2018	More test to be conducted from 11.09.2018 to 17.10.2018
2	Extra curricular activities	Need some more workshop session on Multisim	Planned to conduct workshop session on Multisim during Lab hours	20.09.2018	More workshop session on Multisim during lab hours conducted on 20.09.2018
3	General issues	Staffs are teaching during break time also	Insisted to the staff members to take classes only on prescribed time	29.08.2018	Informed through discipline committee on 29.08.2018
4	EC8351 EC8352 MA8352 EC8391	Additional classes needed	Informed to staff to take extra classes on holidays	08.09.2018	Additional classes provided on 08.09.2018 afternoon.
<b>HOD Comments :</b>					

*S. Durg* / 20/9/18  
PREPARED BY

*S. J.* / 20/9/18  
VERIFIED BY

*R. Srinivasan*  
20-9-18  
APPROVED BY



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV**

DATE OF MEETING: 11.09.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6711/ EC6712	Need extra time for practical (Embedded & RF lab)	Planned to conduct on forthcoming Sunday	14.09.2018	Conducted special practical class on 07.10.18
2	General Issues	<ul style="list-style-type: none"><li>• Need C-language classes</li><li>• Need workshop for Embedded &amp; DIP</li></ul>	Planned to conduct on October first week	14.09.2018	DIP workshop held on 01.10.18 & 02.10.18
<b>HOD Comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**

**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV**

**DATE OF MEETING: 11.09.2018**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
2	General issues	<ul style="list-style-type: none"><li>• Need more Workshop and soft skill programs.</li><li>• Water problems during break hour.</li></ul>	<ul style="list-style-type: none"><li>• Planned to arrange during holidays.</li><li>• Informed to AO.</li></ul>	15.09.2018	Planned to conduct workshop on upcoming semester. Arranged extra water can in front of class.
<b>HOD Comments :</b>					

*S. D. P.*  
PREPARED BY 12/9/18

*S. J.*  
VERIFIED BY 17/9

*R. S. S.*  
APPROVED BY 17.9.18



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 17.09.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	BCS392	Additional classes needed	Additional classes provided at evening	05.10.2018	Additional classes provided at evening on 05.10.2018
2	Extra Curricular activities	Need NSS activities	Informed to NSS Coordinator and will be conduct NSS activities on semester holidays	19.09.2018	Conducted NSS activities from 26.11.2018 to 27.11.2018
3	General Issues	Water problem during break times	Informed to AO	24.09.2018	Arranged extra water can in front of class room
HOD Comments :					

*S. Durg* / 5/10/18  
PREPARED BY

*S. J. Sridhar*  
VERIFIED BY

*R. Srinivasan*  
APPROVED BY 5/10/18



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V

DATE OF MEETING: 29.09.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8352	Extra coaching classes needed	Informed to Mr. V. Prakash to take extra classes on holidays	02.10.2018	Extra coaching classes provided on 02.10.2018
2	EC8351	Extra coaching classes needed	Informed to Mr. S. Durai Raj to take extra classes on holidays	14.10.2018	Extra coaching classes provided on sunday
3	EC8391	Extra coaching classes needed	Informed to Ms. J Arulmartinal to take extra classes at evening	10.10.2018	Extra coaching classes provided on 10.10.2018

HOD Comments :

*S. Durai Raj*  
PREPARED BY 17/10/18

*S. Arul*  
VERIFIED BY 17/10

*R. Srinivasan*  
APPROVED BY 17.10.18





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V**

DATE OF MEETING: 03.10.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General Issues	Need workshop for Embedded	Planned to conduct during semester holidays	10.10.2018	Embedded workshop held on 26.12.18 to 29.12.18
HOD Comments :					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY

2020 Batch



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V**

**DATE OF MEETING: 03.10. 2018**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
2	General Issues	<ul style="list-style-type: none"><li>• Need more Workshop and soft skill programs.</li><li>• Water problems during break hour.</li><li>• Need Maths arrear class.</li></ul>	<p>Planned to arrange during holidays. Informed to AO. Planned to arrange class during in between semester exams leave.</p>	10.10.2018	<ul style="list-style-type: none"><li>• Planned to conduct workshop on upcoming semester.</li><li>• Arranged extra water can in front of class.</li><li>• Conducted class during semester holidays.</li></ul>
<b>HOD Comments :</b>					

*S. D. P.*  
PREPARED BY 12/10/18

*S. D. P.*  
VERIFIED BY 12/10/18

*R. S. S.*  
APPROVED BY 12.10.18



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 28.12.2018

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8451	Hard to understand	Informed to Ms. M. Premalatha to teach slowly and explain the concepts in clear	29.12.2018	Problem Rectified.
2	Extra curricular Activities	Need any hands on training workshop	Planned to conduct hands on training workshop	22.03.2019	Planned to conduct workshop on next semester
3	General issues	Bus is not operated during polytechnic holidays to some areas	Informed to AO about this issue	29.12.2018	Necessary action should be taken

**HOD Comments :**

S. Durairaj/22/3/2019  
PREPARED BY

Se. H. J. / 22/3/19  
VERIFIED BY

R. J. / 22/3/19  
APPROVED BY





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 08.01.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	general issues	<ul style="list-style-type: none"><li>External projects needed for students</li></ul>	<ul style="list-style-type: none"><li>Out of 5 batches, 1 batch students planned to do external project.</li></ul>	12.01.2019	<ul style="list-style-type: none"><li>Problem solved</li></ul>
<b>HOD Comments :</b>					

*As Deey*  
19/1/19  
**PREPARED BY**

*S. P. #*  
19/1/19  
**VERIFIED BY**

*R. S. S.*  
19/1/19  
**APPROVED BY**



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 09.01.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	GE6674	<ul style="list-style-type: none"><li>Manual not given</li></ul>	<ul style="list-style-type: none"><li>Insisted the staff to give manual to rectify the students need.</li></ul>	11.01.2019	<ul style="list-style-type: none"><li>Given Manual to all students</li></ul>
3	General Issues	<ul style="list-style-type: none"><li>Need workshop on Antenna and Embedded</li></ul>	<ul style="list-style-type: none"><li>Planned to Arrange workshop on January</li></ul>	11.01.2019	<ul style="list-style-type: none"><li>Arranged Antenna workshop on 19.01.2019</li></ul>

**HOD Comments :**

  
PREPARED BY 14/1/19

  
VERIFIED BY 14/1

  
APPROVED BY 14/1





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 24.01.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	general issues	<ul style="list-style-type: none"><li>Quantity of rice in canteen is not adequate</li><li>Allow to use laptop in the men's hostel to do project.</li></ul>	<ul style="list-style-type: none"><li>Department staffs are insisted to monitor during lunch time</li><li>Informed to hostel warden</li></ul>	28.01.2019	<ul style="list-style-type: none"><li>problem solved</li><li>Students are permitted to use lap top during Saturday and Sunday</li></ul>
<b>HOD Comments :</b>					

*As Seen 28/1/19*  
**PREPARED BY**

*S. K. P. 28/1/19*  
**VERIFIED BY**

*R. S. S. 28/1/19*  
**APPROVED BY**





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 24.01.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8451	Extra hours needed	Informed to Ms. M. Premalatha to take extra classes on holidays	27.01.2019	Extra coaching classes conducted on Sunday
2	EC8451	Explanation and writing on board is not clear	Informed to Ms. M. Premalatha to about this issue	11.02.2019	Started to explain clearly
3	Extra curricular activities	Need more hands on training workshop relevant to ECE	Planned to conduct hands on training workshop	22.03.2019	Planned to conduct workshop on next semester
4	General Issues	Water is not adequate after holidays	Informed to AO about this issue	28.01.2019	Arranged extra water can in front of class
<b>HOD Comments :</b>					

S. Durug / 22/3/2019  
**PREPARED BY**

*[Signature]*  
**VERIFIED BY** 22/3/17

*[Signature]*  
**APPROVED BY**





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 24.01.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC6601	<ul style="list-style-type: none"><li>Partially understood and need more explanation with real time examples.</li></ul>	<ul style="list-style-type: none"><li>Insisted the concerned staff to teach slowly and clearly.</li></ul>	28.01.2019	<ul style="list-style-type: none"><li>Good change in the method of teaching.</li></ul>
3	General Issues	<ul style="list-style-type: none"><li>Need Industrial visit</li></ul>	<ul style="list-style-type: none"><li>Plan to arrange one day IV</li></ul>	-	<ul style="list-style-type: none"><li>Plan yet to implement</li></ul>
<b>HOD Comments :</b>					

*S. Devis*  
PREPARED BY 20/1/19

*Se. K*  
VERIFIED BY 30/1/19

*R. Sreedhar*  
APPROVED BY 06/2/19





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING: 11.02.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	general issues	<ul style="list-style-type: none"><li>Need more time for project</li></ul>	<ul style="list-style-type: none"><li>Project coordinator rescheduled the review dates</li></ul>	14.02.2019	<ul style="list-style-type: none"><li>According to the rescheduled review plan students have sufficient time for project</li></ul>
<b>HOD comments :</b>					

*A. Stey 15/2/19*  
**PREPARED BY**

*S. K. S. 15/2*  
**VERIFIED BY**

*R. S. S. 15/2/19*  
**APPROVED BY**





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 11.02.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8451	Additional classes needed	Informed to Mr. V. Prakash to take extra classes on holidays	17.02.2019	Extra coaching classes conducted on Sunday
2	EC8491	Additional classes needed and need some general discussion	Informed to Ms. S. Devika to take extra classes on holidays	17.02.2019	Extra coaching classes conducted on Sunday
3	EC8451	Some students feel tough in EMF	Informed to Ms. M. Premalatha to about this issue	25.02.2019	During evening class that specific topic explained again
4	Extra curricular activities	Need for External workshop	Planned to allow for external workshop	22.03.2019	Planned to allow external workshop on next semester

HOD Comments :

S. Durug  
PREPARED BY 11/22/3/2019

S. H  
VERIFIED BY 11/22/3/17

R. S. S. S. S.  
APPROVED BY 11/22/3/19





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### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 11.02.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
NIL					
HOD Comments :					

*S. D. [Signature]*  
PREPARED BY 12/2/19

*[Signature]*  
VERIFIED BY 12/2/19

*[Signature]*  
APPROVED BY 6.6.19



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV**

**DATE OF MEETING: 25.02.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
NIL					
<b>HOD Comments :</b>					

*A. Jey*  
7/3/19  
**PREPARED BY**

*S. K.*  
**VERIFIED BY**

*R. K.*  
7/3/19  
**APPROVED BY**





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV**

**DATE OF MEETING: 25.02.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA8451	Additional classes needed	Informed to Mr. V. Prakash to take extra classes at evening	27.02.2019	Extra coaching classes provided
2	EC8491	Additional classes needed	Informed to Ms. S. Devika to take extra classes at evening	25.02.2019	Extra coaching classes provided
3	EC8453	Additional classes needed	Informed to Ms. M. Premalatha to take extra classes at evening	26.02.2019	Extra coaching classes provided
4	Extra curricular Activities	Need for Department related software training	Planned to conduct hands on training workshop	22.03.2019	Planned to conduct workshop on next semester
5	General Issues	Water problem	Informed to AO about this issue	28.02.2019	Arranged extra water can in front of class

**HOD Comments :**

S. Duraip / 22/3/2019  
PREPARED BY

S. H. / 22/3/19  
VERIFIED BY

R. Jeyaraj / 22/3/19  
APPROVED BY





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - IV

DATE OF MEETING: 25.02.2019

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
3	General Issues	<ul style="list-style-type: none"><li>Need Industrial visit</li></ul>	<ul style="list-style-type: none"><li>Plan to arrange one day IV</li></ul>	01.03.2019	<ul style="list-style-type: none"><li>Went one day industrial visit at kodaikanal (Dhoordharshan)</li></ul>
		<ul style="list-style-type: none"><li>Water problem during break hours</li></ul>	<ul style="list-style-type: none"><li>Informed to AO Sister regarding students need</li></ul>	04.03.2019	<ul style="list-style-type: none"><li>Problems rectified</li></ul>
<b>HOD Comments :</b>					

*S. D. D.*  
PREPARED BY 6/3/19

*S. K.*  
VERIFIED BY 6/3/19

*R. S. S.*  
APPROVED BY 6.6.19



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V**

**DATE OF MEETING: 25.02.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
3	General Issues	<ul style="list-style-type: none"><li>Need soft skills training program</li></ul>	<ul style="list-style-type: none"><li>Planned to arrange training program during semester holidays</li></ul>	28.03.2019	Plan yet to implement
<b>HOD Comments :</b>					

*S. Anand*  
PREPARED BY 28/3/19

*S. Anand*  
VERIFIED BY 28/3

*R. Suresh*  
APPROVED BY 6.6.19





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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - V**

**DATE OF MEETING: 11.03.2019**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
NIL					
<b>HOD Comments :</b>					

*As per 13/3*

PREPARED BY

*St. A 13/3*

VERIFIED BY

*R. S. S. 13/3/19*

APPROVED BY



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**Academic Year**  
**2018-2019**  
**(Action Taken)**  
**Dept-MECH**



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING II**

DATE OF MEETING: 07-08-2018

YEAR/SEM : IV/VII

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	ME6701	Need coaching for poor students	Class will be arranged to give the question for evening class	14-08-2018	-
2	GE6757	Need clear explanation with practical examples	Intimated to the corresponding staff. The staff will give assurance to show more practical videos	15-08-2018	-
3	ME6008	Need clear animated videos	Intimated to the corresponding staff. The staff will give assurance to show more animated videos	14-08-2018	-
<b>HOD COMMENTS:</b>					

P. M. A.  
7-8-2018

PREPARED BY

  
VERIFIED BY

  
APPROVED BY





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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING IV**

**DATE OF MEETING: 11-09-2018**

**YEAR/SEM : IV/VII**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	ME6701	Need time for study	Class will be arranged to give the question for evening class	17-09-2018	-
<b>HOD COMMENTS:</b>					

*P. Mvt*  
12.9.2018

**PREPARED BY**

*[Signature]*  
12/9/18

**VERIFIED BY**

*[Signature]*  
12/9/2018

**APPROVED BY**



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING III**

**DATE OF MEETING: 19-11-2018**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	ME6503	Need to solve more problems	Class will be arranged to solve the more problems	27-11-2018	-
2	ME6075	Need to university questions paper	Intimated to the corresponding staff	26-11-2018	-
<b>HOD COMMENTS:</b>					

*C. Shreyas*  
19/11/2018

**PREPARED BY**

*P. Prasad*  
19/11/18

**VERIFIED BY**

*R. Prasad*  
19/11/18

**APPROVED BY**



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### DEPARTMENT OF MECHANICAL ENGINEERING

#### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 08.01.19

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MG 6863 Engineering Economics	No Problems	-	-	Nil
2	MG 6071 Entrepreneurship Development	No Problems	-	-	Nil
3	ME6016 Advanced I.C Engine	No Problems	-	-	Nil
4	ME 6811 Project Work	No Problems	-	-	Nil
HOD Comments :					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY  
11.1.19





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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING I**

**DATE OF MEETING: 08-01-2019**

**YEAR/SEM : IV/VIII**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Industrial visit needed	Intimated to the corresponding staff. The staff will be arranged for industrial visit	21-01-2019	-
<b>HOD COMMENTS:</b>					

*P. M. S.*  
11/9/19  
PREPARED BY

*[Signature]*  
11/9/19  
VERIFIED BY

*[Signature]*  
11/9/19  
APPROVED BY



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### DEPARTMENT OF MECHANICAL ENGINEERING

#### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III

DATE OF MEETING: 12.02.19

S. N O	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MG 6863 Engineering Economics	No Problems	-	-	Nil
2	MG 6071 Entrepreneurship Development	No Problems	-	-	Nil
3	ME6016 Advanced I.C Engine	No Problems	-	-	Nil
4	ME 6811 Project Work	No Problems	-	-	Nil
HOD Comments :					

P. M. J. 13.2.19  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY 13.2.19