



# ST. ANNE'S

**COLLEGE OF ENGINEERING AND TECHNOLOGY**  
(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)  
(An ISO 9001 : 2015 Certified Institution)  
ANGUCHETTYPALAYAM, PANRUTI – 607 110

## **Academic Year 2021-2022 (Action Taken) I - Year**

A. AR. SUNDARAS, M.E., Ph.D.,  
Principal,  
St. Anne's College of Engineering and Technology,  
Anguchetty Palayam,  
Panruti, Tamil Nadu - 607 110.

Copy To:  
1. Secretary for kind information  
2. Vice Principal,  
3. All HODs  
4. Committee members  
5. File



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ANGUCHETTYPALAYAM, PANRUTI – 607 106.

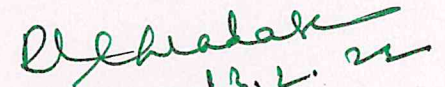
**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

DATE OF MEETING: 10/02/2022

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3151-MC	need more explanation for problems	Informed to concern staff to give more explanation for problems	12.02.2022	-
2	GE3151-PSPP	needs more explanation and slow teaching	Informed to concern staff to give more explanation.	12.02.2022	-
<b>HOD Comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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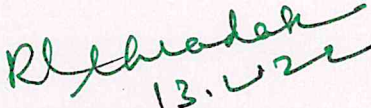
**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – I**

**DATE OF MEETING: 10.02.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	MA3151-MC	need more explanation for problems	Informed to concern staff to give more explanation for problems	12.02.2022	NIL
2.	GE3151-PSPP	needs more explanation and slow teaching	Informed to concern staff to give more explanation.	12.02.2022	NIL
<b>HOD Comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 11.02.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3151-MC	need more explanation for problems	Informed to concern staff to give more explanation for problems	12.02.2022	-
2	GE3151-PSPP	needs more explanation and slow teaching	Informed to concern staff to give more explanation.	12.02.2022	-
<b>HOD Comments :</b>					

*K. Pr*  
13/02/22  
**PREPARED BY**

*[Signature]*  
**VERIFIED BY**

*[Signature]*  
13.2.22  
**APPROVED BY**



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**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 11.02.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3151-MC	need more explanation for problems	Informed to concern staff to give more explanation for problems	12.02.2022	-
2	GE3151-PSP	needs more explanation and slow teaching	Informed to concern staff to give more explanation.	12.02.2022	-
<b>HOD Comments :</b>					

*V. Pillai 10/2/22*  
**PREPARED BY**

*V. S. S. S.*  
**VERIFIED BY**

*R. S. S. S.*  
**APPROVED BY**



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 26.04.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	PH3256 – PIS	Physics for Information Science need more explanation for problems	Informed to concern staff to give more explanation for problems	27.04.2022	-
2	GE3251-EG	Engineering Graphics needs more explanation and slow teaching	Informed to concern staff to give more explanation.	27.04.2022	-
3	CS3251-Programming in C	Programming in C Hint should be given for theory paper	Informed to concern staff to give Hints for theory paper.	27.04.2022	-
<b>HOD Comments :</b>					

*S. A.*  
PREPARED BY 28/4/22

*n. s. m.*  
VERIFIED BY

*R. J. Redan*  
28.4.22  
APPROVED BY



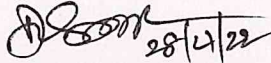
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**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – I**

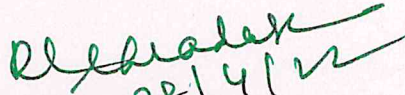
**DATE OF MEETING: 26/04/2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	EE3251	Electric Circuit Analysis needs more explanation.	Informed to concern staff to give more explanation.	27.04.2022	NIL

**HOD Comments :**

  
28/4/22  
**PREPARED BY**

  
**VERIFIED BY**

  
28/4/22  
**APPROVED BY**



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**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

**DATE OF MEETING: 26.04.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3251 – SNM	Unit-1 not Completed	Allocate more hours for portion completion.	27.04.2022	-
2	EC3271- CAL	Circuit Analysis Laboratory needs more explanation.	Informed to concern staff to give more explanation.	27.04.2022	-
<b>HOD Comments :</b>					

*K. Ar*  
*28/04/22*  
PREPARED BY

*[Signature]*  
VERIFIED BY

*[Signature]*  
*28.4.22*  
APPROVED BY





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**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

DATE OF MEETING: 26.04.2022

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3251 – SNM	Unit-1 not Completed	Allocate more hours for portion completion.	27.04.2022	-
2	BE3251- BEEE	Basic Electrical and Electronics Engineering needs more explanation.	Informed to concern staff to give more explanation.	27.04.2022	-
<b>HOD Comments :</b>					

  
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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

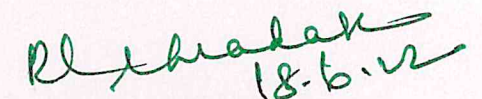
**DATE OF MEETING: 16.06.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3251 – SNM	Unit-5 not Completed	Allocate more hours for portion completion.	17.06.2022	-
2	GE3251- EG	Engineering Graphics needs more explanation and slow teaching	Informed to concern staff to give more explanation.	17.06.2022	-
3	CS3251- Programm ing in C	Programming in C Hint should be given for theory paper	Informed to concern staff to give Hints for theory paper.	17.06.2022	-

**HOD Comments :**

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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**DEPARTMENT OF SCIENCE AND HUMANITIES**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING – II**

**DATE OF MEETING: 17/06/2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	GE3251-EG	Unit-5 not Completed and needs more explanation	Allocate more hours Informed to concern staff to give more explanation.	18.06.2022	NIL
2	BE3255-BCME	Needs more explanation	Informed to concern staff to give more explanation.	18.06.2022	NIL
3	PH3202-PEE	Unit-5 not Completed and needs more explanation	Allocate more hours Informed to concern staff to give more explanation	18.06.2022	NIL
<b>HOD Comments :</b>					

  
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VERIFIED BY

  
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**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

**DATE OF MEETING: 17.06.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3251 – SNM	Unit-5 not Completed	Allocate more hours for portion completion.	18.06.2022	-
2	BE3254- EIE	Needs more explanation	Informed to concern staff to give more explanation.	18.06.2022	-
3	GE3251- EG	Unit-5 not Completed and needs more explanation	Allocate more hours and Informed to concern staff to give more explanation.	18.06.2022	-
<b>HOD Comments :</b>					

*K. O/s*  
19/06/22  
**PREPARED BY**

*[Signature]*  
**VERIFIED BY**

*[Signature]*  
19.6.22  
**APPROVED BY**



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## DEPARTMENT OF SCIENCE AND HUMANITIES

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II

DATE OF MEETING: 16.06.2022

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	MA3251 – SNM	Unit-5 not Completed	Allocate more hours for portion completion.	17.06.2022	-
2	BE3251- BEEE	Basic Electrical and Electronics Engineering needs more explanation.	Informed to concern staff to give more explanation.	17.06.2022	-
3	GE3251- EG	Unit-5 not Completed and needs more explanation	Allocate more hours Informed to concern staff to give more explanation.	17.06.2022	-

HOD Comments :

*V. R. R. / 17/6/22*  
PREPARED BY

*n. s. s. h.*  
VERIFIED BY

*R. L. S. / 17.6.22*  
APPROVED BY



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**Academic Year**  
**2021-2022**  
**(Action Taken)**  
**Dept-CSE**



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DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 18.09.2021

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need One more fan in the class	Fan has been fixed in the class room	21.09.2021	-
2	-	Ground need to be cleaned for practicing	Requisition has been given to take necessary action.	20.09.2021	-
3	EC8395	Feeble Voice	Conveyed to the Staff	18.09.2021	-

HOD Comments :

*corrective actions were taken & resolved the issues.*

*[Signature]*  
18/9/21  
PREPARED BY

*[Signature]*  
22/9/2021  
VERIFIED BY

*[Signature]*  
23/9/2021  
APPROVED BY



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### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 16.09.2021

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need One more fan in the class	Fan has been fixed in the class room	21.09.2021	-
2	-	Ground need to be cleaned for practicing	Requisition has been given to take necessary action.	20.09.2021	-

HOD Comments :  
*Required actions were taken and resolved the problem.*

*[Signature]*  
21/9/21

PREPARED BY

*[Signature]*  
21/9/2021

VERIFIED BY

*[Signature]*  
21/9/2021

APPROVED BY





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### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 30.09.2021

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General	Needed training program on Microsoft-office tools.	Planned to conduct Training program on working in ms office on 08.10.2021	08. 10. 2021	Training program in ms office tools was conducted on 08.10.2021 by Mr.S.BalaBasker, Associate professor/ECE and Mr.R.Radha Krishnan, Assistant professor/ECE
HOD Comments :					

*B. Ann*  
PREPARED BY 2/11/2021

*S. R. J.*  
VERIFIED BY 2/11/2021

*R. M. S.*  
APPROVED BY 8/12/2021



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2022 Batch.

2022 Batch.

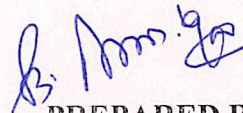
### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

#### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 25. 04. 2022

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General issues	Extra glass needed for water cooler	Informed to college Administrative officer.	27. 04. 2022	Action in progress

HOD Comments :

  
PREPARED BY

28/4/2022

  
VERIFIED BY

28/4/22

  
APPROVED BY



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ANGUCHETTYPALAYAM, PANRUTI – 607 110

**Academic Year**  
**2021-2022**  
**(Action Taken)**  
**Dept-EEE**



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**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I**

DATE OF MEETING: 9/11/21

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	—	Nil	—	—	—
HOD Comments : —					



PREPARED BY



VERIFIED BY



APPROVED BY

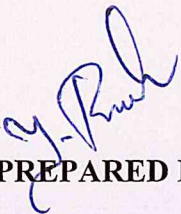


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**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - II**

DATE OF MEETING: 10/10/21

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General	Only one fan in the class room II yr	Fan count is increased in II yr class room	11/10/21	Task completed.
HOD Comments : —					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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**DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - III**

**DATE OF MEETING:**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EE 8501 PSA	Fast teaching & Need notes	Insisted to the concern subject staff	15/9/21	Action taken Completed.

**HOD Comments :**

—

**PREPARED BY**

**VERIFIED BY**

**APPROVED BY**



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## **Academic Year 2021-2022 (Action Taken) Dept-ECE**



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### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1.	EC8352/SS MA8352 /LAPDE	Extra classes needed	Extra classes were given on Saturday	05.10.2021	Extra classes were going properly according to the schedule.
2.	General issues	Need more workshop	Discussed with concern staff and planned to arrange on every week	05.10.2021	Workshop was conducted on Multimedia Poster Design on 11.10.21
		Need one P.T period weekly	Discussed with HOD regarding sports	05.10.2021	Planned to conduct sports on every Friday
		Need industrial visit	Discussed with HOD about the IV	05.10.2021	Will be arranged after CIA I
		One fan is working slowly in II year classroom	Reported to AO	05.10.2021	Fan was repaired

HOD comments :

*MSK*  
22/10/21  
PREPARED BY

*S. J.*  
22/10/2021  
VERIFIED BY

*R. S. S.*  
3.12.2021  
APPROVED BY





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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 25. 04. 2022

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General issues	Extra glass needed for water cooler	Informed to college Administrative officer.	27. 04. 2022	Action in progress
HOD Comments :					

  
PREPARED BY

  
FOR VERIFIED BY

  
APPROVED BY



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## DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING - I

DATE OF MEETING: 25. 04. 2022

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8651	Need Extra Class for Transmission Lines and RF systems	Library hour altered to Concern faculty	11.05.2022	Classes are going properly according to change
2	Extracurricular Activities	Need one PET hour weekly	Discussed with HOD	07.05.2022	PET hour given
3	Extracurricular Activities	Internship need for girls students	Planned to arrange after CIA 2	05.05.2022	Action in Progress
4	Extracurricular Activities	Need Technical Workshop	Planned to arrange Industrial IoT-LoRa WAN	09.05.2022	Hands on training program Conducted
5	General issues	Need one more glass at the water cooler	Reported to A.O	26.04.2022	Action in Progress
		Need dustbin near ladies washroom	Reported to A.O	26.04.2022	Action in Progress
		Need AC or Fan in Microwave Lab	Reported to A.O	26.04.2022	AC was Repaired
		Need to improve Food quality & Quantity have to be improve	Reported to A.O	26.04.2022	Action in Progress

**HOD Comments :**

S. Durg / 11/05/2022  
PREPARED BY

Se. H. J. / 11/5/22  
VERIFIED BY

R. K. / 11-5-2022  
APPROVED BY



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### DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

### CORRECTIVE ACTION REPORT FOR CLASS COMMITTEE MEETING – I

DATE OF MEETING: 25.04.2022

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	General issues	Need external workshop	Discussed with HOD regarding students attending external workshop	29.05.2022	Students are permitted to attend
		Need a dustbin in class	Reported to AO	29.05.2022	Action in progress
		Need industrial visit	Discussed with HOD about the IV	29.05.2022	Will be arranged after CIA II exam
		Canteen food is not good	Reported to AO	29.05.2022	Action in progress
HOD comments :					

*MS*  
25/5/22  
PREPARED BY

*MS*  
VERIFIED BY

*R. S. Srinivasan*  
11.5.2022  
APPROVED BY



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**DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING**

**CORRECTIVE ACTION REPORT FOR CLASS COMMITTEE MEETING – II**

**DATE OF MEETING: 17.05.2022**

S. NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	EC8453/ Linear Integrated Circuits	Need extra classes	Discussed with HOD regarding alteration	18.05.2022	Altered library hour
<b>HOD comments :</b>					

  
PREPARED BY

  
VERIFIED BY

  
APPROVED BY



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**Academic Year**  
**2021-2022**  
**(Action Taken)**  
**Dept-MECH**



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**DEPARTMENT OF MECHANICAL ENGINEERING**

**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING I**

**DATE OF MEETING: 20-07-2021**

**YEAR/SEM: II/IV**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need 2hrs per week for sports	Intimated to the corresponding staff. The staff will be arranged for sports hour	23-07-2021	-
2	-	Students requested are canteen meals to need quality	Requisition has been given to take necessary action	21-07-2021	-
<b>HOD COMMENTS:</b>					

*R. Jial*  
20/7/21

PREPARED BY

*R. Jial*  
20/7/21

VERIFIED BY

*R. Jial*  
20/7/21

APPROVED BY



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING I**

**DATE OF MEETING: 12-08-2021**

**YEAR/SEM: III/V**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need 2hrs per week for sports	Intimated to the corresponding staff. The staff will be arranged for sports hour	14-08-2021	-
<b>HOD COMMENTS:</b>					

*P. muf*  
12/8-21  
**PREPARED BY**

*Booppan*  
12/8/21  
**VERIFIED BY**

*R. K. Madan*  
12/8/21  
**APPROVED BY**



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING II**

DATE OF MEETING: 16-08-2021

YEAR/SEM: II/III

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need 2hrs per week for sports	Intimated to the corresponding staff. The staff will be arranged for sports hour	18-08-2021	-
<b>HOD COMMENTS:</b>					

*R. Sankar*  
16-8-21  
PREPARED BY

*R. Sankar*  
16-8-21  
VERIFIED BY

*R. Sankar*  
16/8/21  
APPROVED BY





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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING II**

**DATE OF MEETING: 16-09-2021**

**YEAR/SEM: III/V**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need 2hrs per week for sports	Intimated to the corresponding staff. The staff will be arranged for sports hour	18-09-2021	-
2	-	Afternoon break need	Conveyed to the staff	20-09-2021	-
3	-	Mechatronics & CAD/CAM lab AC not working	Requisition has been given to take necessary action	18-09-2021	-
<b>HOD COMMENTS:</b>					

*P. M. S.*  
16/9/21

**PREPARED BY**

*S. S. S.*  
16/9/21

**VERIFIED BY**

*R. S. S.*  
16/9/21

**APPROVED BY**



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING III**

**DATE OF MEETING: 13-10-2021**

**YEAR/SEM: III/V**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need 2hrs per week for sports	Intimated to the corresponding staff. The staff will be arranged for sports hour	15-10-2021	-
<b>HOD COMMENTS:</b>					

*P. m. j.*  
13/10/21  
PREPARED BY

*S. S. S.*  
13/10/21  
VERIFIED BY

*R. S. S.*  
13/10/21  
APPROVED BY



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**DEPARTMENT OF MECHANICAL ENGINEERING**  
**CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING I**

**DATE OF MEETING: 19-01-2022**

**YEAR/SEM: III/VI**

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need 2hrs per week for sports	Intimated to the corresponding staff. The staff will be arranged for sports hour	21-01-2022	-
2	-	Afternoon break need	Conveyed to the staff	21-01-2022	-
3	-	Mechatronics & CAD/CAM lab AC not working	Requisition has been given to take necessary action	22-01-2022	-
<b>HOD COMMENTS:</b>					

*P. m. d.*  
19.1.22  
**PREPARED BY**

*S. S. S.*  
19/1/22  
**VERIFIED BY**

*R. S. S.*  
19/1/22  
**APPROVED BY**



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DEPARTMENT OF MECHANICAL ENGINEERING

## CORRECTIVE ACTION REPORT CLASS COMMITTEE MEETING II

DATE OF MEETING: 19-05-2022

YEAR/SEM: II/IV

S.NO	SUBJECT CODE	PROBLEMS	CORRECTIVE ACTION TAKEN	DATE OF ACTION	REMARKS
1	-	Need 2hrs per week for sports	Intimated to the corresponding staff. The staff will be arranged for sports hour	23-05-2022	-
2	-	Students requested are canteen meals to need quality	Requisition has been given to take necessary action	21-05-2022	-

HOD COMMENTS:

*R. Sai*  
19.5.22

PREPARED BY

*R. Srinivas*  
19/5/22

VERIFIED BY

*R. Y. Madhav*  
19/5/22

APPROVED BY