



ST. ANNE'S COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)

ANGUCHETTYPALAYAM, PANRUTI – 607 106.

Internal Quality Assurance Cell

Minutes of Meeting

Committee Name: Internal Quality Assurance Cell	Meeting No: II
Meeting Date: 15. 12. 2022 - 10.00 AM	Venue: Research and Development Cell
Members Present	
Name	Designation
Dr. R. Arokiadass	Principal
Dr. Sr. S. Anita	Asso. Prof, & HOD/ECE
Mr. S. Rajarajan	Assistant Professor / CSE
Sr. Lilly	Administrative Officer
Mr. P. Joseph Antony Raj	Senior Assistant
Sr. Praislin	System Administrator
Mr. S. Balabasker	Assistant Professor / ECE
Mrs. Z. Asmathunnisa	Assistant Professor& Head / CSE
Mr. K. Rackesh Jawaher	Assistant Professor / S & H
Sr. Punitha Jilt	Vice Principal & Asst. Professor / CSE
Mr. V.C. Eugin Martin Raj	Asst. Professor & HoD /EEE
Dr. D. Ommurugadhasan	Professor & HoD / MECH.
Mr. N. Syed Mubarak	Asst. Professor & HoD / S & H
Dr. Sr. T. Nirmala	Secretary
Mr. K. Rajendran	Chairman, Panruti
Mr. S. Daniel	Local Society and Alumni
Mr. M. Athithan	Senior Production Engineer, TVS Sundaram Fasteners

Highlights:

1. Curricular Aspects
2. Teaching - Learning and Evaluation
3. Research, Innovations and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Students' achievements
7. Institutional activities



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Action Items:

Codes: A- Action

C- Comment

D- Decision

R- Recommendation

S. No.	Code	Description	Responsibility
1.	A	Minutes of the previous meeting has been presented by IQAC Co-ordinator	Dr. Sr. S. Anita
2.	A	Curricular Aspects: Activities 1. Freshers' day for first year students was organised by cultural committee on 26 th October 2022. 2. 5 days value added course was planned and sent the proposal to Anna University for the approval for the department of Computer Science Engineering and Electronics and communication engineering (50 students) from 05.01.2023 to 13 .01. 2023	Mr. S. Balabasker, Asst. Professor
3.	A	Teaching – Learning process 1. The faculty development program was conducted on outcome-based education on 26 th November, 2022 resource persons are from Loyola, Chennai. 2. Five staff members have taken effort to register Ph. D. in various Universities like Anna University, Annamalai University and NIT Trichy. Among them, Sr. A. Annai Theresa, AP/EEE has register for the program.	Mrs. Z. Asmathunnisa, Asst. Professor
4.	A	Research, Innovations and Extension 1. Entrepreneur development cell (EDC) is inaugurated by Mr. Anbarasu Mahadevan, Founder & President, World Youth Federation, Chennai on 2 nd September 2022 and organised training program for 167 students of second year in SANCET. 2. A paper from the subscribed journals have to be presented by staff & students.	Mr. Rakesh Jawahar Asst. Professor
5.	D	Infrastructure and Learning Resources 1. Updation of ICT facilities of SANCET is initiated by management and got approval from the President of the college. 2. Template of the placement and alumni portal of CEEMS Enterprise resource planning (ERP) is proposed by Mr. Balabasker, website developer to the committee.	Sr. A. Punitha Jilt, Vice Principal, Asst. Professor

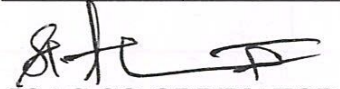


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		3. The internet speed is upgraded up to 580Mbps for enhancing teaching learning process.	
6.	C	Student Support and Progression 1. The Training and Placement Cell has arranged a campus interview at our college for final year students on 20 th December 2022 and 57 students are placed in Tech Mahindra, Chennai. 2. Carrer development programs are organised by EDC, NSS, Department association and training and placement cell.	Mr. V. C. Eugin Martin Raj, Asst. Professor
7.	C	Students Achievements 1. R. Sineka, Final year/ECE has won second price in state level student projects 2021-22 seminar cum exhibition organised by Tamil Nadu state council for science and technology, chennai in association with excel Engineering College, Komarapalayam. 2. 30 students have won prizes in the zonal sports and games	Dr. D. Ommurugadhasan, Professor
8.	D	Faculty development activities 1. 5 faculty members are participated in two days national level workshop on revised NAAC accreditation process - acing quantitative and qualitative metrics with registration fee of 2000 each. 2. Two faculty members have participated and presented papers in the National conference on Transformations and changing perspectives in Indian Higher Education organised by Christ University, Bengalore	Dr. S. Anita, IQAC coordinator
9	R	Institutional activities 1. NAAC accreditation process started to register for NAAC in the month of January, 2023 2. Green and Energy audit will be conducted on 27 th January 2023 in our Campus.	Dr. S. Anita, IQAC coordinator
	D	3. Projects to Publications, Creation and maintenance of an Eco-friendly Campus are identified and approved as the best practice of SANCET by the committee members. 4. The Invocation is identified and approved as institutional distinctiveness by the members	Dr. S. Anita, IQAC coordinator


IQAC CO-ORDINATOR


PRINCIPAL

Principal,
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