



ST. ANNE'S COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi. Affiliated to Anna University, Chennai)

ANGUCHETTYPALAYAM, PANRUTI – 607 106.

Action Items:

Codes: A- Action

C- Comment

D- Decision

R- Recommendation

| S. No. | Code | Description | Responsibility |
|--------|------|---|--|
| 1. | A | Minutes of the previous meeting has been presented by IQAC Co-ordinator | Dr. Sr. S. Anita, Prof./Head |
| 2. | A | Curricular Aspects 1. 5 days value added course for the department of Computer Science Engineering and Electronics and communication engineering (50 students) from 05.01.2023 to 13 .01. 2023 was approved by Anna University and was conducted in the planned date. 2. 5 days value added courses is planned for the students in the department of Science and Humanities (164 students) from 08 th May 2023 to 12 th May 2023 with the following topics. CSE- Data Science for Beginners EEE- Matlab for Electrical Engineers ECE- Basic circuits design using Proteus MECH- Basics of AutoCAD 3. The curriculum meeting of 2021 regulations will be given to the II semester students by Mr. Syed Mubarak, Head/S&H on 15 th May 2023. | Mr. S. Balabasker, Asst. Professor |
| | R | 4. Head of each department must plan for the internships to the students during summer holidays. 5. Feedback must be collected from all the stakeholders such as students, staff, parents, alumni and employers before April 2023. | |
| 3. | A | Teaching – Learning process 1. Faculty members are insisted to attend one week “FDP” on “Outcome Based Education: Paradigm Shift in Higher Education” is St. Francis Institute of Management on 06-12 May, 2023 to know about CO-PO mapping. 2. Mr. J. Ramesh has registered for his Ph.D. program in SRM Institute of Science and Technology, Chennai. 3. A webinar will be conducted on Antenna design using HFSS ” on April 18, 2023 by department ECE under the MoU with Engineering and Technology, Christ University, Bangalore. 4. Workshop was organised by department of CSE on “Testing of electronic device in hardware” for the second year students (68 students). | Mrs. Z. Asmathunnisa, Asst. Professor |



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| | R | HoDs are insisted to adopt an innovative centric method in teaching learning process. | |
| 4. | A | Research, Innovations and Extension 1. Entrepreneur development cell (EDC) is planned to conduct an online training program for the first year students in collaboration with TNSCST, Chennai and Department of Science and Technology (DST) for 4 weeks in the domain of Electrical/Electronic appliance Servicing and training from 15.05.2023 and 09.06.2023. 2. Faculty members are insisted to undergo research and publish their research work in an indexed journal. | Mr. Rakesh Jawahar Asst. Professor |
| 5. | D | Infrastructure and Learning Resources 1. Nine smartboards are purchased at SANCET to encourage the students to get involved in their studies. 2. Class room for each department is upgraded with a smart board facility to improve the teaching learning process along with the portable projectors. 3. The committee insists to design the placement and alumni portal in CEEMS Enterprise resource planning (ERP). 4. Faculty appraisal form will be collected through CEEMS ERP for the forth coming year. The proposed form is explained by the IQAC coordinator and approved by the Committee. 5. A separated language laboratory has been installed in the college to enhance the communication skills of the students | Sr. A. Punitha Jilt, Vice Principal, Asst. Professor |
| 6. | C | Student Support and Progression 1. The Training and Placement Cell has arranged an on and off campus interview for final year students and 61 students are placed (CSE-23, EEE-12, ECE-09, MECH-17). 2. The freeship schemes for the forth coming year are proposed by the Secretary and approved. 3. Farewell will be conducted for all final year students in the month of May, 2023. | Mr. V. C. Eugin Martin Raj, Asst. Professor |
| 7. | C | Students Achievements 1. Two batch of students got the student project fund of Rs. 7500.00 from Tamilnadu State Council for Science and Technology (TNSCST) 2. 30 students have won prizes in the zonal level sports and games | Dr. D. Ommurugadhasan, Professor |




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| 9 | C | Institutional activities 1. NAAC accreditation process started to register for NAAC in the month of January, 2023 2. Necessary measures taken for introducing a new course B.E. Computer Science and Engineering (Artificial Intelligence and Machine Learning) for the academic year 2023-2024. 3. CEEMS ERP tool has been updated in all aspects of the students and staff. And it is integrated with the administration, teaching and learning, evaluation, and student support. 4. The St. Anne's Auditorium was renovated and upgraded with a new audio and smart systems. | Dr. S. Anita, IQAC coordinator |
| 10 | D | The incubation centres are established by each department with the following name CSE: Adventures Hub EEE: Primordial Techies ECE: Electropark Mechanical: Mechneo Ideaboom | Dr. S. Anita, IQAC coordinator |


IQAC CO-ORDINATOR 7/7/23


PRINCIPAL

Principal,
St. Anne's College of Engineering & Technology,
ANGUCHETTYPALAYAM,
Siruvathur-(Post), Panruti-(T.k),
Cuddalore-(Dist), 607 110.



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Internal Quality Assurance Cell

Minutes of Meeting

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| Committee Name: Internal Quality Assurance Cell | Meeting No: III |
| Meeting Date: 12. 04. 2023 - 10.00 AM | Venue: Research and Development Cell |
| Members Present | |
| Name | Designation |
| Dr. R. Arokiadass | Principal |
| Dr. Sr. S. Anita | Asso. Prof, & HOD/ECE |
| Mr. S. Rajarajan | Assistant Professor / CSE |
| Sr. Lilly | Administrative Officer |
| Mr. P. Joseph Antony Raj | Senior Assistant |
| Sr. Praislin | System Administrator |
| Mr. S. Balabasker | Assistant Professor / ECE |
| Mrs. Z. Asmathunnisa | Assistant Professor& Head / CSE |
| Mr. K. Rackesh Jawaher | Assistant Professor / S & H |
| Sr. Punitha Jilt | Vice Principal & Asst. Professor / CSE |
| Mr. V.C. Eugin Martin Raj | Asst. Professor & HoD /EEE |
| Dr. D. Ommurugadhasan | Professor & HoD / MECH. |
| Mr. N. Syed Mubarak | Asst. Professor & HoD / S & H |
| Dr. Sr. T. Nirmala | Secretary |
| Mr. K. Rajendran | Chairman, Panruti |
| Mr. S. Daniel | Local Society and Alumni |
| Mr. M. Athithan | Senior Production Engineer, TVS Sundaram Fasteners |

Highlights:

1. Curricular Aspects
2. Teaching - Learning and Evaluation
3. Research, Innovations and Extension
4. Infrastructure and Learning Resources
5. Student Support and Progression
6. Students' achievements
7. Institutional activities